

The meeting was called to order at 6:00 P.M.

Flag Salute

Roll Call: Present – Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

STATEMENT OF ADEQUATE NOTICE: The following statement of adequate notice was read: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3 (d) of Chapter 231 of the Public Laws of 1975.”

SWEARING IN OF COUNCILMEN SMITH and RYLAK

Attorney Kopen administered the Oath of Office to Councilmen Robert B. Smith and Al Rylak for terms expiring December 31, 2019. Nancy Smith held the Bible for the gentlemen.

REMARKS

Mayor Kovach wished everyone a Happy New Year and reflected on 2016 as an exciting year. Mayor Kovach thanked everyone and moving forward in 2017, onward and upward!

A letter of resignation has been received from Land Use and Smart Growth member, Walter Hetzel. A motion was made by Ms. Sosidka, seconded by Mr. Smith to accept the resignation with regrets. Mayor Kovach has invited two residents who have submitted Citizen Involvement applications and expressed interest in the vacancy on the Land Use Board. They are expected to attend the next Council meeting, January 10, 2017.

REORGANIZATION: Mayor Kovach indicated that the resolutions will not be read in their entirety. The resolutions are posted on the bulletin board and there are copies available for the public and the press.

RESOLUTION #1-17 - APPOINTMENT OF MUNICIPAL ATTORNEY

Motion made by Mr. Rylak seconded by Mr. Carberry that Richard P. Cushing of the Firm of Gebhardt & Keifer be appointed to serve as Municipal Attorney for the Town of Clinton for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #2-17 - APPOINTMENT OF MUNICIPAL ENGINEER

Motion made by Mr. Carberry seconded by Mr. Pendergst to adopt Resolution #2-17 appointing Robert Clerico, P.E., of the Firm of Van Cleef Engineering Associates as the Town’s Municipal Engineer for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #3-17 – APPOINTMENT OF ALTERNATE TOWN ENGINEER

Motion made by Mr. Pendergast, seconded by Ms. Sosidka that Andrew S. Holt, P.E. of the Firm of Suburban Consulting Engineers, Inc., be appointed to serve as Alternate Town Engineer for the Town of Clinton for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION # 4-17 – APPOINTMENT OF WATER CONSULTING ENGINEER

A motion was made by Ms. Sosidka seconded by Ms. Dineen, to appoint Andrew S. Holt, PE. Of the Firm Suburban Consulting Engineers, Inc., as the Water Engineer for the Town of Clinton for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #5-17 – APPOINTMENT OF SEWER ENGINEER

A motion was made by Ms. Dineen, seconded by Mr. Smith, to appoint Robert Clerico, P.E. of the firm Van Cleef Engineering as the Sewer Engineer for the Town of Clinton for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #6-17 – APPOINTMENT OF SEWER CONSULTING ENGINEER

A motion was made by Mr. Smith, seconded by Mr. Rylak to appoint Robert Martucci, P.E. of the firm Van Cleef Engineering as the Sewer Consulting Engineer for the Town of Clinton for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #7-17 – APPOINTMENT OF ALTERNATE SEWER ENGINEER

A motion was made by Mr. Rylak seconded by Mr. Carberry, to appoint Andrew S. Holt, P.E. P.P. of the firm Suburban Consulting Engineers, Inc. as the alternate sewer engineer for the Town of Clinton for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #8-17 – ALTERNATE WATER ENGINEER

A motion was made by Mr. Carberry seconded by Mr. Pendergast, to appoint Robert Martucci, P.E. of the firm Van Cleef Engineering as alternate water engineer for the Town of Clinton for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #9-17 – APPOINTING FUND COMMISSIONER

A motion was made by Mr. Pendergast, seconded by Ms. Sosidka, to appoint Richard Phelan as the Insurance Fund Commissioner for the Town of Clinton for the year 2017 and Cecilia Covino, Municipal Clerk is the Alternate Fund Commissioner for 2017.

Vote all ayes
Motion carried

RESOLUTION #10-17 – RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

Motion made by Mr. Carberry seconded by Ms. Sosidka to adopt this resolution appointing Brown and Brown Metro, Inc. as its local Risk Management Consultant for 2017.

Vote all ayes
Motion carried

RESOLUTION #11-17 – MUNICIPAL INSURANCE AGENT

A motion was made by Ms. Sosidka, seconded by Ms. Dineen, to adopt Resolution #11-17 appointing Caroline Conboy as Insurance Agent for the Town of Clinton for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #12-17 - APPOINTMENT OF BOND COUNSEL

Motion made by Ms. Dineen seconded by Mr. Smith to adopt this resolution appointing Edward J. McManimon of the Firm of McManimon & Scotland as the Town's Bond Counsel for the calendar year of 2017.

Vote all ayes
Motion carried

RESOLUTION #13 -17 – APPOINTMENT OF MUNICIPAL AUDITOR

A motion was made by Mr. Smith, seconded by Mr. Rylak to appoint Warren Korecky, R.M.A. of the Firm Suplee, Clooney and Company, as Municipal Auditor for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #14-17 – APPOINTMENT OF MUNICIPAL PLANNER

A motion was made by Mr. Rylak, seconded by Mr. Carberry, to appoint James T. Kyle, PP/AICP of the firm Kyle Planning and Design as Municipal Planner for the Town of Clinton for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #15-17 – APPOINTMENT OF COURT ADMINISTRATOR

Motion made by Mr. Carberry seconded by Mr. Pendergast to adopt this resolution appointing Lynn Lorenz as the Court Administrator of the Town of Clinton Court for the calendar year 2017.

Vote all ayes
Motion carried

RESOLUTION #16-17 – APPOINTMENT OF JUDGE PERKINS

Motion made by Mr. Rylak, seconded by Mr. Carberry to adopt this resolution appointing Eric Perkins Judge for the Town of Clinton Court for the year 2017.

Vote all ayes
Motion carried

RESOLUTION #17-17 – APPOINTMENT OF COURT PROSECUTOR

Motion made by Mr. Carberry seconded by Mr. Pendergast, to adopt Resolution #17-17 appointing Katharine Errickson as the Court Prosecutor of the Town of Clinton Municipal Court for 2017.

Vote all ayes
Motion carried

RESOLUTION #18-17 – APPOINTMENT OF PUBLIC DEFENDER

Motion made by Mr. Pendergast seconded by Ms. Sosidka, to adopt Resolution # 18-17 appointing Scott Mitzner as Public Defender for the Municipal Court of the Town of Clinton and Anthony Rotunno as the Conflict/Alternate Public Defender for the year 2017.

Vote all ayes
Motion carried

RESOLUTION # 19-17 – CHECK SIGNING AUTHORIZATION

Motion made by Ms. Sosidka seconded by Ms. Dineen to adopt this resolution authorizing Councilman Robert B. Smith to sign checks in the absence of the Mayor.

Vote all ayes
1 Abstention (Smith)
Motion carried

RESOLUTION #20-17– COUNCIL COMMITTEE APPOINTMENTS

A motion was made by Ms. Dineen, seconded by Mr. Smith, to adopt Resolution #20-17 showing Council appointments to Committees as submitted.

Vote all ayes
Motion carried

RESOLUTION #21-17 – APPOINTMENT OF MUNICIPAL OFFICIALS

Motion made by Mr. Smith to adopt resolution #21-17 appointing the various municipal officials for the terms indicated, seconded by Mr. Rylak.

Vote all ayes
Motion carried

RESOLUTION #22-17 – APPOINTMENT OF BOARD, COMMITTEE & COMMISSION MEMBERS:

Motion was made by Mr. Rylak, seconded by Mr. Carberry, to adopt this resolution appointing the various boards, committee and commission members for the terms indicated.

Vote all ayes
Motion carried

RESOLUTION #23-17 - AUTHORIZATION OF MUNICIPAL ATTORNEY AND TAX ASSESSOR TO FILE CORRECTIVE APPEALS AND COUNTER CLAIMS

Motion was made by Mr. Carberry seconded by Mr. Pendergast to adopt Resolution # 23-17 authorizing the Municipal Attorney and Municipal Tax Assessor to file corrective appeals and counter claims with the Hunterdon County Board of Taxation on behalf of the Town of Clinton.

Vote all ayes
Motion carried

RESOLUTION #24-17 – REDEMPTION OF CALCULATION FEES

A motion was made by Mr. Pendergast seconded by Ms. Sosidka, to adopt Resolution # 24-17 which allows the Tax Collector to charge a fee of \$50.00 for each redemption calculation.

Vote all ayes
Motion carried

RESOLUTION #25-17 – APPROVAL OF BANK DEPOSITORIES:

Motion made by Ms. Sosidka seconded by Ms. Dineen to approve the banks as submitted in this resolution as the Official Bank Depositories for the Town for the year 2017.

TD Bank`
Investors Savings
Wells Fargo
PNC Bank
Unity Bank

New Jersey Cash Management
Bank of America
Peapack-Gladstone Bank

Vote all ayes
Motion carried

RESOLUTION #26 -17– RESOLUTION FOR INVESTMENTS:

Motion made by Ms. Dineen seconded by Mr. Smith to adopt this resolution authorizing the Chief Financial Officer to invest and reinvest various funds as recommended by the Council Finance Committee.

Vote all ayes
Motion carried

RESOLUTION #27-17– RESOLUTION FOR OFFICIAL NEWSPAPERS:

Motion made by Mr. Smith seconded by Mr. Rylak, designating the Hunterdon Review, Hunterdon County Democrat, the Courier-News and the Star Ledger as newspapers and the Hunterdon County News, hcnews@comcast.net, as the official online newspaper to receive notices required under the Open Public Meetings Act.

Vote all ayes
Motion carried

RESOLUTION #28-17 – RESOLUTION ESTABLISHING INTEREST RATES

Motion made by Mr. Rylak, seconded by Mr. Carberry to adopt this resolution fixing the rate of interest to be charged for the non-payment of taxes, assessments, sewer use charges and water charges for the year 2017.

Vote all ayes
Motion carried

RESOLUTION # 29-17 – RESOLUTION SETTING YEAR 2016 COUNCIL MEETING

DATES:

Motion made by Mr. Pendergast seconded by Ms. Sosidka to adopt this resolution setting 7:30 p.m. on the second and fourth Tuesdays of each month, unless otherwise noted, for the year 2017.

January	10 24	July	11 25
February	14 28	August	8 22
March	14 28	September	12 26
April	11 25	October	10 24
May	9 23	November	14 28
June	13 27	December	12 26

Vote all ayes
Motion carried

RESOLUTION #30-17 –RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND

Motion made by Ms. Sosidka seconded by Ms. Dineen, to adopt this resolution, authorizing the Tax Collector to process the cancellation of any property tax refund or delinquency of less than \$5.00.

Vote all ayes
Motion carried

RESOLUTION #31--17 – RESOLUTION FOR TEMPORARY BUDGET:

A motion was made by Ms. Dineen seconded by Mr. Smith, to adopt the temporary budget for 2017 as submitted:

TOWN OF CLINTON
RESOLUTION #31-17
2017 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2017; and

WHEREAS, the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of **\$3,857,446.94 for the Current Budget**, and **\$1,955,545.00 for the Water Utility Budget**, and **\$1,756,592.00 for the Sewer Utility Budget**; and

WHEREAS, 26.25% of the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2016 budget is the sum of **\$1,012,579.82 for the Current Budget**, and **\$513,330.56 for the Water Utility Budget**, and **\$461,105.40 for the Sewer Utility Budget**;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

<u>CURRENT ACCOUNT</u>	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
Mayor & Council	\$ 3,060.00	\$ 4,000.00
Communications		1,500.00
Municipal Clerk	17,142.00	7,200.00
Financial Administration	13,525.00	3,000.00
Assessment of Taxes	10,200.00	1,000.00
Revenue Administration	6,243.00	2,000.00
Legal Services		10,000.00
Engineering Services		3,000.00
Land Use Board	4,578.00	2,000.00
Environmental Commission		250.00
Fire Prevention	5,202.00	500.00
Police	323,669.00	35,000.00

<u>CURRENT ACCOUNT</u>	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
Historic Commission	\$	\$ 250.00
Emergency Management	2,040.00	1,000.00
Streets & Roads	28,652.00	29,000.00
Shade Tree Commission		2,500.00
Solid Waste Collection		47,000.00
Buildings & Grounds	15,300.00	10,000.00
Community Center	2,244.00	1,000.00
Safety Administration		250.00
Vehicle Maintenance		13,000.00
Recycling	510.00	9,200.00
Board of Health	1,250.00	500.00
Recreation Services		630.00
Maintenance of Parks		1,875.00
Construction Officials	15,606.00	1,500.00
Housing/Rental Officer	4,692.00	

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Gasoline	17,000.00
Natural Gas	5,000.00
Electricity	11,000.00
Telephone	4,000.00
Street Lighting	10,500.00
Water	400.00
Fire Hydrant Rental	8,000.00
Solid Waste Disposal Costs	34,299.00
Social Security	30,815.00
Unemployment Insurance	2,500.00
General Liability Insurance	83,000.00
Workers Comp Insurance	43,000.00
Employee Health Insurance	86,797.82
Affordable Housing	200.00
Municipal Court	35,000.00
TOTALS	\$ 453,913.00

Debt Service	
Bond Interest	\$ 39,685.00

	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
WATER UTILITY	\$ 204,000.00	\$ 288,830.56
Social Security		20,000.00
Unemployment Insurance		500.00
TOTALS	\$ 204,000.00	\$ 309,330.56

Debt Service	
NJEIT Principal	\$ 76,077.85
NJEIT Interest	\$ 35,240.79
Bond Interest	\$ 149,976.25

SEWER UTILITY	\$ 175,000.00	\$ 270,805.40
Social Security		15,000.00
Unemployment Insurance		300.00
TOTALS	\$ 175,000.00	\$ 286,105.40

Debt Service	
NJEIT Principal	\$ 9,522.77
NJEIT Interest	\$ 9,181.88
Bond Interest	\$ 27,625.00

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #32-17 - 2017 SALARIES FOR POLICE

Motion made by Mr. Smith, seconded by Mr. Rylak to fix the maximum amounts of salaries to be paid for the police positions submitted.

RESOLUTION #32-17

2017 POLICE SALARY

BE IT ORDAINED by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2017:

<u>POSITION</u>	<u>SALARY</u> <u>2017</u>
Sergeant	108,640.45
Patrolman-First Class	99,670.14
Patrolman-Second Class	94,545.36
Patrolman-Third Class	89,420.55
Patrolman-Fourth Class	84,295.75
Patrolman-Fifth Class	79,170.94
Patrolman-Sixth Class	74,046.13
Patrolman-Seventh Class	68,921.32
Patrolman-Eighth Class	63,796.52
Patrolman-Ninth Class	58,671.71
Patrolman-Tenth Class	53,546.90
Patrolman-Eleventh Class	48,422.09
Recruit	43,297.29

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #33-17 – 2017 SALARIES FOR TEAMSTERS

A motion was made by Mr. Rylak, seconded by Mr. Carberry, to adopt the 2017 Salary Resolution for the Teamsters Union as presented:

RESOLUTION #33-17
2017 TEAMSTERS SALARIES

BE IT ORDAINED by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2017:

<u>POSITION</u>	<u>SALARY</u>
Public Works Employee #1	\$30.54/Hr.-Howie
Public Works Employee #2	21.00/Hr.-Bobby
Public Works Employee #3	17.32/Hr.-Andrew
Public Works Employee #4	16.98/Hr.-David
Public Works Employee #5	16.65/Hr.-Steve
Public Works Employee #6	16.32/Hr.-Eli
Public Works Employee #7	16.32/Hr.-Kevin
Public Works Employee #8	16.32/Hr.-Richard
Stand-by Pay	5.00/Hr.

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #34-17 – 2017 SALARIES FOR NON-CONTRACTUAL EMPLOYEES

A motion was made by Mr. Carberry, seconded by Mr. Pendergast, to adopt the 2017 Salary list for all non-contractual employees as submitted.

RESOLUTION #34-17
2017 NON-CONTRACTUAL SALARIES

BE IT ORDAINED by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2017:

<u>POSITION</u>	<u>SALARY</u>
Mayor	5,500.00
Council Members	5,000.00
Town Clerk	46,090.31 Ceil
Assessment Search Officer	1,328.31 Ceil
Collector of Taxes	3,109.29 Kathy
Deputy Tax Collector	15,981.43 Joy
Tax Search Officer	1,315.53 Joy
Tax Assessor	22,081.75 Fran
Assistant to Tax Assessor	5,306.04 Louise
Collector of Water Rents	56,537.46 Nancy
Collector of Sewer Rents	29,663.93 Ceil
Chief Financial Officer	33,169.28 Kathy
Deputy Treasurer	12,879.19 Joy
Treasurer of Water Utility	22,370.08 Kathy
Treasurer of Sewer Utility	21,609.73 Kathy
Finance Assistant #1	32,788.56 Joy
Finance Assistant #2	24,051.68 Allison
Secretary to Land Use Board	17,025.51 Allison
Secretary to Board of Health	2,392.20 Ceil
Registrar of Vital Statistics	2,392.20 Ceil
Public Works/Business Administrator	115,928.49 Rich
Superintendent of Water Department	79,660.76 Roger
Assistant Superintendent of Water Department	71,483.88 Art
Superintendent of Wastewater Treatment Plant	104,995.10 Paul
Laboratory Supervisor/Manager	84,673.95 Barbara
Public Works Foreman	41.78 Wayne
Wastewater Treatment Plant Foreman	37.98 Bob N.
Water Department Foreman	32.00 Dave
Chief of Police	127,968.98 Brett
School Crossing Guard	19.90
Clerical	14.00-16.00/Hr. Caitlin
Emergency Management Coordinator	2,706.08 Jack
Emergency Management Administrative Assistant	562.87 Nancy
Building Sub-Code Official	4,504.65 Jim Fania

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Fire Sub-Code Official	1,689.24 Neil Ruggiero
Fire Inspector	1,126.16 Jim Fania
Plumbing Sub-Code Official	8,298.62 Dan Niro
Construction Control Official	26,839.43 Allison
Zoning Officer	1,476.55 Allison
Fire Prevention Officer	17,039.03 Jack
Code Enforcement/Housing Officer	14,186.46 Jack
Electric Sub-Code Official	5,860.19 Kevin F.
Construction Official	7,690.46 Kevin F.
Building Inspector	2,366.29 Kevin F.
Janitor Community Center	17.27 Suzanne
Mileage	Per IRS Regulations

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #35-17 – AUTHORIZATION TO SIGN CHECKS FOR MAILING OF UTILITY BILLS:

A motion was made by Mr. Pendergast seconded by Ms. Sosidka, to adopt Resolution #35-17 authorizing the Mayor to sign checks for postage needed for the mailing of utility bills.

Vote all ayes
Motion carried

RESOLUTION #36 -17 – AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR MUNICIPAL CLERK

A motion was made by Ms. Sosidka seconded by Ms. Dineen, authorizing the Municipal Clerk to maintain a petty cash fund in the amount of \$100.00.

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #37-17 - AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR POLICE

A motion was made by Ms. Dineen, seconded by Mr. Smith, authorizing the Police Chief to maintain a petty cash fund in the amount of \$250.00.

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes
Motion carried

PAYMENT OF BILLS

A motion was made by Mr. Smith, seconded by Mr. Rylak to approve the bill list attached to these minutes as submitted.

ROLL CALL: Ayes: Carberry, Dineen, Pendergast, Rylak, Smith, Sosidka, Mayor Kovach

Vote all ayes
Motion carried

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ANNOUNCEMENTS

Mr. Pendergast announced the 9th Yuletide Bonfire will be held Saturday, January 28, 2017 beginning at 6:00 p.m.

Ms. Sosidka announced the annual Rabies Clinic will be held Saturday, January 14, 2017 from 8:00 a.m. to 11:00 a.m.

ADJOURNMENT: There being no further business, a motion to adjourn was made by Mr. Carberry seconded by Ms. Dineen. The meeting adjourned at 6:15 p.m.

Cecilia Covino, RMC/CMC
Town Clerk

Mayor Janice Kovach