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Flag Salute.

Roll Call: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

**STATEMENT OF ADEQUATE NOTICE:**

Mayor Kovach read the following statement: "Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975."

**Mayor Kovach welcomed the public to the meeting and explained how the meeting will be run by reading the following statement :**

NJSA 10:4-8(b) authorizes municipalities to conduct public meetings through use of streaming services and other online meeting platforms. Recently adopted P.L. 2020, c.11 amends OPMA to clarify that in times of emergency public bodies may vote, accept public comment and cause a meeting to be open to the public via electronic means.

The Town of Clinton is using ZOOM Video Meetings. Please be aware that this meeting is being recorded for the public record.

We will continue to address all questions and comments for any topic that is not on the current agenda during public comments as well as comments during public hearings for any ordinances. Please use the chat feature in ZOOM to indicate that you wish to be recognized for a comment or a question. You must provide your name and address to be recognized. You can also type in your questions. Feel free going forward to email [councilmeeting@clintonnj.gov](mailto:councilmeeting@clintonnj.gov) with any questions or concerns between meetings.

We ask that you keep your device muted until called upon by council. The meeting's moderator may also mute participants.

The mayor and council will respond to all votes via roll call with the exception of opening and closing of public hearings will be a voice vote.

The Mayor and Council will respond to all votes by raising hands or via roll call.

Please feel free to reach out with a note at [jkovach@clintonnj.gov](mailto:jkovach@clintonnj.gov) anytime!

**APPROVAL OF MINUTES**

A motion was made by Ms. Johnson, Seconded by Mr. Traphagen to approve the council meeting minutes of November 12, 2020.

ROLL CALL: AYES: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen and Mayor Kovach

Vote all ayes  
Motion Carried

**APPROVAL OF MONTHLY REPORTS**

A motion was made by Ms. Dineen, seconded by Ms. Johnson to approve the October Treasurer's Report.

ROLL CALL: AYES: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen and Mayor Kovach

Vote all ayes  
Motion Carried

**Mayor's Comments**

Mayor Kovach wished everyone a very Happy Thanksgiving!

**Council Comments**

Councilwoman Johnson stated that she listened to the County's COVID Briefing and said that Hunterdon County was very lucky during the first phase of COVID. She said we are now averaging 40-60 new cases per day. There is increased testing and home testing. Hunterdon County is in a high risk zone now. If you have any symptoms you must quarantine for 14 days. Most of the cases are arising out of parties, sleepovers and sporting events. She reiterated the importance of wearing a mask.

Councilwoman Intrabartola stated that the insurance for the parade was approved by Caroline Conboy, our insurance broker. She also stated that we may need to add a layer to Tier A where we can waive the umbrella portion of the insurance if the participant has extra liability coverage that exceeds our minimum.

Councilman Humphrey stated that they had their one year review of the website. They found some deficiencies on some of the Boards and Commissions. They will be asked to review the content and advise whether it needs to be updated.

There was a discussion regarding notification of the parade on the website. Chief Kubinak stated that the notification will go on the website next week which will include a statement that wearing a mask is mandatory.

**RESOLUTION #152-20 – HIRING OF CROSSING GUARDS**

A motion was made by Mr. Humphrey, seconded by Ms. Intrabartola to adopt Resolution #152-20 as submitted:

**RESOLUTION #152-20**

**WHEREAS**, the Town of Clinton Police Department requires the hiring of two new Crossing Guards, and;

**WHEREAS**, the position was advertised for, applications accepted and interviews performed, and;

**WHEREAS**, the Chief of Police recommends that the following persons be hired to fill the open positions at a rate of \$19.90 per hour;

Carina Riehl-Lubsen  
Gloria Schreck

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**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Town of Clinton hire Carina Riehl-Lubsen and Gloria Schreck to fill the open position of Crossing Guard effective November 25, 2020.

ROLL CALL: AYES: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen and Mayor Kovach

Vote all ayes  
Motion Carried

**STANDBY AND OVERTIME**

A motion was made by Ms. Johnson, seconded by Ms. Dineen to approve the standby and overtime for the period of October 29 through November 12, 2020.

ROLL CALL: AYES: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen and Mayor Kovach

Vote all ayes  
Motion Carried

**PAYMENT OF BILLS**

A motion was made by Ms. Dineen, seconded by Mr. Humphrey to pay the bills attached to these minutes.

ROLL CALL: AYES: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen and Mayor Kovach

Vote all ayes  
Motion Carried

**RESOLUTION #151-20 – EXECUTIVE SESSION – PILOT DISCUSSION**

A motion was made by Mr. Humphrey, seconded by Ms. Dineen to enter into executive session at 8:20 a.m

**RESOLUTION #151-20**

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

**WHEREAS**, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

**WHEREAS**, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

**WHEREAS**, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Clinton, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_A matter where the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

\_\_\_\_\_A collective bargaining agreement, or the terms and conditions thereof (Specify contract: \_\_\_\_\_)

\_\_\_\_\_A matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_Investigations of violations or possible violations of the law;

\_\_\_\_\_Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; \_\_\_\_\_OR \_\_\_\_\_the public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

\_\_\_\_\_Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: Land Acquisition OR \_\_\_\_\_ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists);

\_\_\_\_\_Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is \_\_\_\_\_)

OR \_\_\_\_\_the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

\_\_\_\_\_Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

**BE IT FURTHER RESOLVED** that the Mayor and Council hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Town

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Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Town or any other entity with respect to said discussion. That time is currently estimated to be: \_\_\_\_\_  
(estimated length of time) OR upon the occurrence of \_\_\_\_\_

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BE IT FURTHER RESOLVED that the Mayor and Council, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

ROLL CALL: AYES: Dineen, Humphrey, Intrabartola, Johnson, Traphagen and Mayor Kovach  
ABSTAINED: Karsh – Ms. Karsh recused herself from the executive session.

Vote all ayes  
One Abstention (Karsh)  
Motion Carried

The Mayor and Council returned from the Executive Session at 9:55 a.m.

A motion was made by Mr. Humphrey, seconded by Ms. Dineen to authorize the Town's Attorney, Tara St. Angelo to negotiate the PILOT Agreement with Ingerman.

ROLL CALL: AYES: Dineen, Humphrey, Intrabartola, Johnson, Traphagen and Mayor Kovach  
Vote all ayes  
Motion Carried

**ADJOURNMENT**: There being no further business, a motion was made by Ms. Dineen, seconded by Mr. Humphrey to adjourn the meeting at 10:00 A.M.

Vote all ayes  
Motion carried

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Kathy Olsen, CFO

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Mayor Janice Kovach