

Flag Salute.

Roll Call: Present – Dineen, Humphrey, Johnson, Karsh, Traphagen, Mayor Kovach
Absent - Intrabartola

STATEMENT OF ADEQUATE NOTICE:

Mayor Kovach read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

APPROVAL OF MINUTES

A motion was made by Mr. Humphrey, seconded by Ms. Johnson, to approve the council meeting minutes of February 12, 2020 as submitted.

Vote all ayes
Motion carried

MAYOR’S COMMENTS

Mayor Kovach mentioned that Governor Murphy have his Budget address today and she has forwarded the highlights it to the Council.

CAPIC CATS - PRESENTATION

Dr. Bonnie Wagner-Westbrook attended the meeting to give Council and the Board of Health members an explanation of how C.A.P.I.C. cats work towards cutting down on the feral cat situations in communities. Their process is to trap cats, neuter, vaccinate and return the cats to their current location. TNVR Dr. Westbrook explained that cats are not as aggressive after being neutered and can no longer reproduce. The “neuter scooter” makes trips to a facility in Robbinsville on occasions. The cost would be \$15 per cat, unlike the regular fee of \$50 per cat. Chief Kubinak said he has worked with CAPIC in the past without a fee. Chief also said that homeowners with a problem with feral cats should contact his department and the problem will be addressed.

ECONOMIC DEVELOPMENT COMMITTEE

John Creech, member of the Economic Development Committee member and Councilwoman Karsh, Chair of the Committee, updated Town Council and the community on their plans to help the town remain economically viable. Mr. Creech put together a spreadsheet of all the commercial properties in town to see what the status currently is. “Trying to figure out what is out there, what is filled and what is not filled.” The committee is looking for complementary business so they are not overlapping what is already in existence. Mr. Creech found that the town had 90 commercial properties broken into 40 retail sites; six apartment buildings; 30 offices, 12 plots of land and two hotels. This spreadsheet will allow administration a “rapid way” to find out what properties are available in the town. The committee has created a “slide deck” which includes highlights of Clinton at a glance such as demographics, education system, regional market profile, top careers global companies; Route 78/22 Coalition, ideal location, infrastructure and safety. Besides being the most picturesque town in the region, Clinton has airports nearby, and close to train and bus hubs plus public water and sewer. Councilwoman Karsh explained that this is a draft and their plan is to look into more professional marketing and branding for the Town but this is a good start and Council agreed.

RESOLUTION # 60-20 – DISCHARGE OF MORTGAGE

A motion was made by Ms. Karsh, seconded by Mr. Humphrey, to adopt Resolution #60-20 as submitted:

RESOLUTION # 60 - 20
A RESOLUTION CONCERNING DISCHARGE OF
AFFORDABLE HOUSING MORTGAGE

WHEREAS, Katherine H. Silver, now known as Katherine Silver-Zanetti, purchased a home at 10 Rolling Hill Road, Clinton, New Jersey, on June 15, 2011; and

WHEREAS this home was designated as an Affordable Housing unit in the Town of Clinton;
and

WHEREAS pursuant to the State of New Jersey Department of Community Affairs, Division of Housing regulations, Katherine H. Silver, now known as Katherine Silver-Zanetti, executed a mortgage to the Town of Clinton Affordable Housing Authority which was recorded in Hunterdon County, New Jersey, on July 27, 2011 in Deed Book 3561 on page 20 (the "COAH Mortgage"); and

WHEREAS, on November 25, 2019, the said Katherine H. Silver, now known as Katherine Silver-Zanetti, sold the home to Brittany Vreeland and Troy Hahn, who have executed a mortgage to the Affordable Housing Authority, which mortgage has been duly recorded; and

WHEREAS, in the course of searching title for such sale, it was discovered that a prior mortgage which had been made by a prior owner of such property, Bunny Burgoyne, to the Town of Clinton Affordable Housing Authority which was recorded in Hunterdon County, New Jersey, on April 16, 2004 in Deed Book 2681 on page 836 (the "Old COAH Mortgage") , had never been properly discharged from record and remained a cloud on title to such property

NOW THEREFORE BE IT RESOLVED that the Mayor has the authority to execute Discharges of the COAH Mortgage and the Old COAH given by Katherine H. Silver, now known as Katherine Silver-Zanetti, and Bunny Burgoyne, respectively, to the Town of Clinton Affordable Housing Authority.

Vote all ayes
Motion carried

RESOLUTION #61-20 – DISCHARGE OF MORTGAGE

A motion was made by Ms. Karsh, seconded by Ms. Johnson to adopt Resolution #61-20 as submitted:

RESOLUTION # 61-20
A RESOLUTION CONCERNING DISCHARGE OF
AFFORDABLE HOUSING MORTGAGE

WHEREAS Conor F. Halloran purchased a home at 10 Woodcrest Lane, Clinton, New Jersey, on July 31, 2013; and

WHEREAS this home was designated as an Affordable Housing unit in the Town of Clinton;
and

WHEREAS pursuant to the State of New Jersey Department of Community Affairs, Division of Housing regulations, Jennifer Dermody executed a mortgage to the Town of Clinton Affordable Housing

Authority which was recorded in Hunterdon County, New Jersey, on August 20, 2013 in Deed Book 3782 on page 516 (the "COAH Mortgage"); and

WHEREAS, on August 30, 2019, Conor F. Halloran sold the home to Karen Frace, who has executed a mortgage to the Affordable Housing Authority, which mortgage has been duly recorded;

NOW THEREFORE BE IT RESOLVED that the Mayor has the authority to execute a Discharge of the Mortgage given by Conor F. Halloran to the Town of Clinton Affordable Housing Authority.

Vote all ayes
Motion carried

RESOLUTION #62-20 – DISCHARGE OF MORTGAGE

A motion was made by Ms. Johnson, seconded by Ms. Dineen, to adopt Resolution #62-20 as submitted:

**RESOLUTION #62-20
A RESOLUTION CONCERNING DISCHARGE OF
AFFORDABLE HOUSING MORTGAGE**

WHEREAS Tara Wean purchased a home at 5 Rolling Hill Road, Clinton, New Jersey, on February 20, 2009; and

WHEREAS this home was designated as an Affordable Housing unit in the Town of Clinton; and

WHEREAS pursuant to the State of New Jersey Department of Community Affairs, Division of Housing regulations, Tara Wean executed a mortgage to the Town of Clinton Affordable Housing Authority which was recorded in Hunterdon County, New Jersey, on February 27, 2009 in Deed Book 3316 on page 911 (the "COAH Mortgage"); and

WHEREAS, on November 27, 2019, the said Tara Wean sold the home to Angelica Marie Puppo, who has executed a mortgage to the Affordable Housing Authority, which mortgage has been duly recorded;

NOW THEREFORE BE IT RESOLVED that the Mayor has the authority to execute a Discharge of the Mortgage given by Tara Wean to the Town of Clinton Affordable Housing Authority.

Vote all ayes
Motion carried

RESOLUTION #63-20 – OVERPAYMENT OF TAXES

A motion was made by Mr. Traphagen, seconded by Mr. Humphrey, to adopt Resolution #63-20 as submitted:

RESOLUTION # 63-20

WHEREAS, the Tax Collector of the Town of Clinton has received an overpayment for following block and lot due to Homestead Rebate Credit,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Clinton that the Chief Financial Officer be authorized to refund the overpayment to the following accounts:

<u>BLOCK</u>	<u>LOT</u>	<u>OWNER</u>	<u>AMOUNT</u>
15	8	Barth, Dennis & Linda	\$ 349.52

BE IT FURTHER RESOLVED that the Tax Collector remove the overpayment on the above block and lot for the 1st quarter 2020.

ROLL CALL : Ayes: Dineen, Humphrey, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #64-20 – HIRING OF A LABORER

A motion was made by Ms. Karsh, seconded by Ms. Johnson, to adopt Resolution #64-20 as submitted:

RESOLUTION # 64-20

WHEREAS, the Town of Clinton Water/Road Department requires the hiring of one replacement laborer, and;

WHEREAS, the position was advertised for, applications accepted and interviews performed, and;

WHEREAS, the Public Works/Business Administrator , Water/Road Superintendent, Road/B&G Foreman and Water Foreman recommend that the following person be hired to fill the open position at a rate of \$18.40 per hour;

Kevin Gonzalez

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Clinton hire Kevin Gonzalez to fill the open position at the Town of Clinton Water/Road Department effective March 5, 2020.

ROLL CALL : Ayes: Dineen, Humphrey, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #65-20 – HIRING OF A LABORER

A motion was made by Ms. Dineen, seconded by Ms. Karsh, to adopt Resolution #65-20 as submitted:

RESOLUTION # 65-20

WHEREAS, the Town of Clinton Water/Road Department requires the hiring of one replacement laborer, and;

WHEREAS, the position was advertised for, applications accepted and interviews performed, and;

WHEREAS, the Public Works/Business Administrator, Water/Road Superintendent, Road/B&G Foreman and Water Foreman recommend that the following person be hired to fill the open position at a rate of \$18.40 per hour;

Ryan Maszczak

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Clinton hire Ryan Maszczak to fill the open position at the Town of Clinton Water/Road Department effective March 9, 2020.

ROLL CALL: Ayes: Dineen, Humphrey, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #66-20 – ADOPTION OF DOMESTIC VIOLENCE POLICY

A motion was made by Mr. Humphrey, seconded by Ms. Karsh, to adopt Resolution #66-20 as submitted:

**RESOLUTION # 66-20
RESOLUTION ADOPTING A DOMESTIC VIOLENCE POLICY**

WHEREAS, on or about October 15, 2019, the New Jersey Civil Service Commission issued a Statewide Domestic Violence Policy (DVP) for Public Employers, which is attached hereto; and

WHEREAS, pursuant to N.J.S.A. 11A:2-6a(b)(1), “The [Civil Service Commission] shall develop a uniform domestic violence policy, which all public employers shall adopt and distribute to their employees, regardless of whether a public employer is subject to the provisions of Title 11A, Civil Service, of the New Jersey Statutes;” and

WHEREAS, the Town of Clinton seeks to update its Personnel Policies and Procedures Manual to comply with N.J.S.A. 11A:2-6a(b)(1).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Clinton, that the Town’s Personnel Policy Manual is updated as follows:

1. The “Domestic Violence Policy for Public Employers” (which is attached hereto) shall be adopted in the Town of Clinton Personnel Policy Manual.
2. The Town of Clinton Personnel Policy Manual shall designate Richard D. Phelan and J. Cory Kubinak, as primary and secondary Human Resources Officer (HRO) for purposes of the DVP.
3. The Table of Contents of the Town of Clinton Personnel Policy Manual shall be updated to reflect the inclusion of the Town’s adoption of the DVP.

BE IT FURTHER RESOLVED that a copy of the updated Town of Clinton Personnel Policy Manual, along with a copy of this Resolution shall be forwarded to the Town Administrator for distribution to all Town employees as defined in the policy.

Vote all ayes
Motion carried

RESOLUTION #67-20 – HIRING OF SUB CODE INSPECTORS

A motion was made by Ms. Johnson, seconded by Ms. Dineen, to adopt Resolution #67-20 as submitted:

RESOLUTION #67-20

WHEREAS, the Town of Clinton's current Building Sub-Code Official, Fire Sub-Code Official and Fire Inspector, Neil Ruggerio is retiring on February 29, 2020, the Town of Clinton needs to hire a replacement Inspector and Sub-Code Official, and;

WHEREAS, the Construction Official has recommended the following individuals be hired at the current salaries as set by the 2020 salary resolution:

MICHAEL KRUPSKY - Building Sub-Code Official
SCOTT WILLIAMSON – Fire Sub-Code Official and Fire Inspector

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Clinton hire Michael Krupsky and Scott Williamson to fill the open positions of Building Sub-Code Official, Fire Sub-Code Official and Fire Inspector effective March 1, 2020.

ROLL CALL: Ayes: Dineen, Humphrey, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #68-20 – TRANSFER OF FUNDS

A motion was made by Ms. Dineen, seconded by Ms. Karsh, to adopt Resolution #68-20 as submitted:

RESOLUTION # 68-20

WHEREAS, various 2019 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2019 Budget Appropriation Reserve in the last two months of 2019; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton that transfers in the amount of \$15,000.00 be made between the 2019 Budget Appropriation Reserves as follows:

	<u>FROM</u>	<u>TO</u>
Legal		
Other Expenses	\$15,000.00	
Police		
Salary & Wages		\$15,000.00
TOTALS	\$15,000.00	\$15,000.00

ROLL CALL: Ayes: Dineen, Humphrey, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes
Motion carried

RESOLUTION #69-20 – GRANT SUBMISSION

A motion was made by Ms. Karsh, seconded by Mr. Humphrey, to adopt Resolution #69 -20 as submitted:

RESOLUTION # 69-20

RESOLUTION AUTHORIZING THE EXECUTION AND SUBMISSION OF A GRANT APPLICATION AND THE EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY HIGHLANDS COUNCIL FOR A CENTRAL BUSINESS DISTRICT MARKET STUDY AND STRATEGIC ECONOMIC DEVELOPMENT PLAN

WHEREAS, the Town of Clinton (the “Town”) desires to make an application to the New Jersey Highlands Council for the purpose of securing funds to draft a Central Business District Market Study and Strategic Economic Development Planning Proposal; and

WHEREAS, the Town will seek up to \$50,000 for such purposes; and

WHEREAS, the Town’s Economic Development Committee has recommended applying for such grant; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the Town of Clinton authorizes submission of a grant application to Highlands Council for the purpose of drafting a Central Business District Market Study and Strategic Economic Development Planning Proposal; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant any other documents required to effectuate the purposes of this ordinance on behalf of the Town of Clinton.

ROLL CALL: Ayes: Dineen, Humphrey, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes
Motion carried

INTRODUCTION OF ORDINANCE #20-07 – BOND ORDINANCE

A motion was made by Ms. Johnson, seconded by Ms. Dineen, to introduce Ordinance #20-07 on first reading as submitted:

ORDINANCE #20-07

BOND ORDINANCE PROVIDING FOR THE FUNDING OF AN EMERGENCY APPROPRIATION FOR THE REPAIR OF A SINK HOLE ON MESSIG ROAD IN AND BY THE TOWN OF CLINTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$52,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$49,400 BONDS OR

**NOTES OF THE TOWN TO FINANCE PART OF THE COST
THEREOF.**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CLINTON, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Town of Clinton, in the County of Hunterdon, New Jersey (the "Town") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$52,000, including the sum of \$2,600 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$49,400 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is to fund the emergency appropriation dated June 11, 2019 for the repair of a sink hole on Messig Road, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Town hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Town is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the

adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Town may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Town as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$49,400, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Town hereby declares the intent of the Town to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Town is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Town and to execute such disclosure document on behalf of the Town. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Town pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Town and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Town fails to comply with its undertaking, the Town shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Town, and the Town shall be obligated

to levy *ad valorem* taxes upon all the taxable real property within the Town for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Vote all ayes
Motion carried

A summary of this ordinance will be published in the Hunterdon Review edition of March 11, 2020. A public hearing will be held March 25, 2020.

INTRODUCTION OF ORDINANCE #20-08 – AMENDMENT TO FEE SCHEDULE

A motion was made by Ms. Dineen, seconded by Mr. Humphrey, to introduce Ordinance #20-08 on first reading:

ORDINANCE # 20-08

**ORDINANCE AMENDING CERTAIN FEES UNDER THE UNIFORM
CONSTRUCTION CODE AND FEES FOR THE RESALE OR REFINANCE OF AN
AFFORDABLE HOUSING UNIT**

WHEREAS, Section 73-3, Subsection (G) of the Code of the Town of Clinton, entitled “Uniform Construction Code Fees” provides for fees associated with construction inspections and other duties carried out by the Town of Clinton’s Construction Office; and

WHEREAS, the Town’s Construction Official has provided recommendations on the appropriate fees to be charged by the Construction Office in order to comply with updates to the Uniform Construction Code; and

WHEREAS, the Town Attorney has recommended an increase to the fee charged for the resale or refinance of an affordable housing unit pursuant to Section 73-3, Subsection (H); and

WHEREAS, the Mayor and Council have reviewed and accept those recommendations; and

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, as follows:

SECTION 1. Section 73-3(G) of the Code of the Town of Clinton entitled “Uniform Construction Code Fees” is hereby amended and supplemented as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~);

G. Uniform Construction Code fees.

(1) New ~~structure fees~~ ***Building Fees*** shall be as follows (*unless assigned to another Subcode per the Uniform Construction Code*):

(a) Use groups B, H, I-1, I-3, M, R-1, R-2, R-3, R-4, U: volume of building

- (cubic feet) times ~~\$0.0035~~ **\$0.040** (*Minimum Fee: \$400.00*)
- (b) Use groups A-1, A-2, A-3, A-4, A: volume of building (cubic feet) times ~~\$0.030~~ **\$0.040** (*Minimum Fee: \$400.00*)
 - (c) Farm use buildings exclusively used for food, sheltering of livestock: volume of building (cubic feet) times \$0.0025. ~~Maximum fee: \$980.~~
 - (d) Additions: volume of building (cubic feet) times \$0.040 (*Minimum Fee: \$400.00*)
 - (e) Commercial farm buildings: volume (cubic feet) times **\$0.025** ~~\$0.0010. Maximum fee: \$2,000.~~
- (2) Renovations, alterations, repair and/or work fees shall be as follows:
- (a) Estimated cost up to and including \$50,000: ~~\$30~~ **\$40** per \$1,000.
 - (b) Fifty thousand one dollars up to and including \$100,000: ~~\$20~~ **\$30** per \$1,000.
 - (c) Above \$100,000, additional fee of ~~\$15~~ **\$25** per \$1,000.
 - (d) The applicant shall submit to the Construction Official cost data by architect or engineer of record, a recognized estimating firm or contractor bid. The Construction Official will review the construction cost for accuracy and acceptability.
- (3) Other fees shall be as follows:
- (a) Tank removal or abandonment in place: ~~\$60~~ **\$100** each.
 - (b) Fireplace: \$100 flat fee.
 - (c) In ground pool, plus required fence: ~~\$200~~ **\$250** flat fee.
 - (d) Aboveground pool, and/or hot tub plus required fence: ~~\$90~~ **\$100** flat fee.
- (4) The Minimum Fee for Building Subcode shall be **\$75.00** ~~\$60.00~~
- (5) Plumbing Subcode Fees shall be as follows: (*unless assigned to another Subcode per the Uniform Construction Code*):
- (a) Type of inspection: fixtures/appliances connected to the plumbing system.
 - [1] Bathtub: \$20.
 - [2] Commercial dishwasher: \$75.
 - [3] Dishwasher: \$20.
 - [4] Garbage disposal: \$20.
 - [5] Hose bibs: \$20.
 - [6] Lavatory/sink: \$20.
 - [7] Shower/floor drain: \$20.
 - [8] Vent stack: \$20.
 - [9] Washing machine: \$20.
 - [10] Radon pipe: \$20.
 - [11] Three Compartment Sink: \$75.

- [12] Condenser: \$75.
 - [13] Whirlpool: \$40.
 - [14] Water Softener: \$75.
 - [15] AC Condensate: \$20.
 - [16] Washing Machine: \$20.
 - [17] Water closet/bidet/urinals: \$20.
 - [18] Water cooler: \$20.
 - [19] Water heater: ~~\$75~~ \$20
- (b) Type of inspection: special devices.
- [1] Active solar systems: \$100.
 - [2] Backflow preventers (define): \$75.
 - [3] Fuel oil piping: \$60.
 - [4] Gas piping: ~~\$60~~ \$20 per outlet.
 - [5] Grease traps: \$75.
 - [6] Hot water boilers:
 - [a] Residential: \$75
 - [b] Commercial: \$150.
 - [7] Interceptors: \$75.
 - [8] Oil separators: \$75.
 - [9] Refrigeration units: \$75.
 - [10] Sewer pumps: \$75.
 - [11] Sewer utility connection: \$75.
 - [12] Steam boilers:
 - [a] Residential: \$75.
 - [b] Commercial: \$150
 - [13] Water utility connection: \$75.
- (c) The minimum fee for Plumbing Subcode shall be ~~\$75.00~~ \$60.00
- (6) Electrical Subcode Fees shall be as follows: *(unless assigned to another Subcode per the Uniform Construction Code):*
- (a) Electrical Fixtures and devices:
- [1] From 1 to 20 receptacles, fixtures or switches: ~~\$70~~ \$50.
 - [2] Increments of 25 additional items: ~~\$25~~ \$20.

For the purposes of computing this fee, the term receptacles, fixtures or switches shall include: lighting outlets, smoke detectors, heat detectors, fluorescent fixtures, burglar alarm devices, intercom devices, thermostats, telephone outlets, CRT outlets, light standards.

- (b) Motors:
- [1] Greater than one horsepower or less than or equal to 10 horsepower:
~~\$35~~\$20. each.
 - [2] Greater than 10 horsepower or less than or equal to 50 horsepower:
~~\$80~~\$60. each.
 - [3] Greater than 50 horsepower or less than or equal to 100 horsepower

- ~~\$200~~~~\$120~~ each.
- [4] Greater than 100 horsepower: \$600 each
- (c) Electrical devices (includes transformers and generators):
- [1] Greater than one kilowatt or less than or equal to 10 kilowatt: ~~\$35~~ ~~\$20~~ each
- [2] Greater than 10 kilowatt or less than or equal to 45 kilowatt: ~~\$80~~ ~~\$60~~ each
- [3] Greater than 45 kilowatt or less than or equal to 112.5 kilowatt: ~~\$200~~ ~~\$120~~ each
- [4] Greater than 112.5 kilowatt : \$600 each
- (d) Service equipment (includes service panel, service entrance and subpanels):
- [1] Greater than 0 ampere or less then or equal to 200 ampere: \$75.each.
- [2] Greater than 200 ampere or less than or equal to ~~400~~ ~~1,000~~ ampere: ~~\$200~~ ~~\$120~~ each
- [3] Greater than ~~400~~ ~~1,000~~ ampere: \$600 each.
- (e) Pool permit:
- [1] Storable pool spa/ hot tub: ~~\$75.~~ **\$100.00** each.
- [2] Above ground pool: ~~\$75.~~ **\$100.00**each
- [3] In ground pool: ~~\$125.~~ **\$150.00** each.
- [4] Public pool: \$300.
- (f) Annual inspection for commercial pool: \$100.00 each.
- (g) Photovoltaic Systems:
- [1] ~~One to 50 kilowatts: \$75.~~
- ~~[2] Fifty one to 100 kilowatts: \$150.~~
- ~~[3] Greater than 100 kilowatts: \$576.~~
- [a] 1 KW up to 17 KW: \$ 100.00**
- [b] 18 KW up to 50KW: \$ 200.00**
- [c] 51 KW up to 100KW: \$ 400.00**
- [d] 101 KW up to 1000KW: \$ 600.00**
- [e] Over 101 KW: \$ 900.00 plus additional \$300.00 per each additional 1000KW**
- (h) Minimum Fee on electrical subcode: ~~\$75.00~~ ~~\$60.00~~
- (7) Fire Subcode Fees (*unless assigned to another Subcode per the Uniform Construction Code*):
- The Town shall utilize the fee schedule for fire Subcode as outlined in N.J.A.C. 5:23-4.20, unless amended below
- [1] Storage tanks (~~commercial~~): ~~\$60~~ **\$125.00**

- [2] Alarm systems:
(i) One to 12: ~~\$50.~~ **\$75.00.**
(ii) Each additional ~~25 10:~~ ~~\$20.~~ **\$25.00.**
- [3] Suppression systems:
(a) Sprinkler heads:
(i) One to 20: ~~\$65~~ **\$100.00**
(ii) Twenty-one to 100: ~~\$120~~ **\$150.00**
(iii) One hundred and one to 200: ~~\$229~~ **\$300.00**
(iv) Two hundred and one to 400: ~~\$594~~ **\$600.00**
(v) Four hundred and one to 1,000: ~~\$822~~ **\$1,200**
(vi) Over 1,000: ~~\$1,050~~ **\$1,500**
- (b) Standpipes: ~~\$229.~~ **\$300.00**
- [4] Pre-engineered systems (any type): ~~\$92.~~ **\$150.00**
- [5] Kitchen hood exhaust system, smoke control system, **wood burning**, gas or oil-fired appliances: ~~\$60~~ **\$100** Each
- [6] Incinerator or crematorium: \$365.
- ~~[7] — Combustion air requirements: Minimum fee.~~
~~(if needed for finished basement, will be included with fee for the one smoke detector brought down below new ceiling.)~~
- ~~[8]/[7]~~ Minimum fee on fire Subcode: ~~\$60~~ **\$75.00.**

(8) Mechanical Subcode Fees (in R-3, R-4, R-5 Use Groups Only): - New Section Added

[1]	Water heater:	Flat fee for each item	\$75.00
[2]	Fuel oil piping:	Flat fee \$60.00 each additional item	\$25.00
[3]	Gas piping:		60.00
[4]	Steam boiler:	Residential \$75.00 Commercial	\$150.00
[5]	Hot water boiler	Residential \$75.00 Commercial	\$150.00
[6]	Hot air furnace	Residential \$75.00 Commercial	\$150.00
[7]	Oil tanks		\$100.00
[8]	LP tanks		\$30.00
[9]	New ductwork		\$150.00
[10]	Chimney liner	Flat fee	\$75.00

~~(8)~~(9) Elevator Subcode Fees shall be by the Department of Community Affairs Bureau of Code Enforcement.

~~(9)~~(10) Demolition fees shall be as follows:

- (a) For one- and two-family structures less than 5,000 square feet and less than 30 feet in height, and structures on farms, used exclusively for or storage of food or grain or sheltering of livestock, the fee shall be ~~\$100~~ **\$200.00** per building.

- (b) For all other use groups, the fee shall be ~~\$150~~ **\$200.00**
- ~~(10)~~**(11)** There shall be an additional fee of \$60. Per hour for any review of any amendment or change to a plan that has already been released
- ~~(11)~~**(12)** Certificate of occupancy fees shall be as follows:
 - (a) Fee shall be in the amount of 10% of the new construction permit fee. The minimum fee shall be \$15
 - (b) Fee for certificate of occupancy granted to change use: \$202.
 - (c) Fee for certificate of continued occupancy: ~~\$184~~ **\$200.00**
 - (d) Fee for temporary certificate of occupancy: ~~\$25~~ **\$200.00**
- ~~(12)~~**(13)** Training and certification fees shall be in accordance with state law as published in N.J.A.C. 5:27-1 et seq.
- ~~(13)~~**(14)** Variation fees shall be as follows:
 - (a) Class I: \$510.
 - (b) Class II and III buildings: \$115.
 - (c) Resubmittal fee, Class II and III buildings: \$55.
 - (d) Resubmittal fee, Class I: \$200. The applicant must submit variation application with above applicable fee.
- ~~(14)~~**(15)** Asbestos hazard abatement fees shall be as follows:
 - (a) Abatement fee: \$80.
 - (b) Certificate of occupancy following successful completion of an asbestos hazard abatement project: \$15.
- ~~(15)~~**(16)** Minimum fee for construction permit, in part or total, shall be ~~\$60~~ **\$75.00**
- ~~(16)~~**(17)** Plan review fees shall be as follows:
 - (a) Pursuant to N.J.A.C. 5:23-2.27, in the case of a discontinuance of a building project, plan review fees of 20% of subcode fees are not refundable.
 - (b) Pursuant to N.J.A.C. 5:23-2.26, in the case of prototype processing, the total of the subcode fees shall be reduced by 20% after the initial plan review.
- ~~(17)~~**(18)** Records clearance fee: ~~\$100.00 (submitted within 25 days of closing)~~ ***\$150.00 (submitted within 10 days of closing)***
- ~~(18)~~**(19)** Zoning Application fee: ~~\$25.00~~ **\$50.00**
- ~~(19)~~**(20)** Annual Backflow Preventer Certificate of Compliance: ~~\$65.00~~ **\$75.00**

SECTION 2. Section 73-3(H) of the Code of the Town of Clinton entitled “Affordable Housing Board” is hereby amended and supplemented as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~);

Activity	Fee
Application for resale or refinance of affordable housing unit	\$500 \$750

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. This Ordinance shall take effect upon final passage and publication according to law.

Vote all ayes
Motion carried

A copy of this ordinance will be published in the Hunterdon Review edition of March 11, 2020. A public hearing will be held March 25, 2020.

CORRESPONDENCE – NONE

REPORTS OF COUNCIL

Councilwoman Johnson

Board of Recreation – the Town received approval on open space funding to begin the redesign of the park at the Community Center on Halstead Street. The Committee is waiting on the county freeholders to officially vote for the funding and once they know the amount coming, the Commission can begin planning the redesign and additional fund raising for the park.

The Town Picnic is scheduled for Saturday, June 6, with a rain date of June 13, 2020. Volunteers are needed. Mayor Kovach committed to being a judge at the bake off!

Registration for Summer Rec program closed February 14 but final close out will be March 19, a \$50 late fee up to that date. March 19 is also the trip registration. An outstanding response with over 100 children each week of the 4 week program. Half day and full day sign ups!

Sewer Committee – Capital funding for the wastewater treatment plant repairs is near completion. The Engineer is working on the master plan for sewer.

Councilman Humphrey

Communications Committee is moving forward with the business directory. Committee is also approaching businesses with a free program to promote themselves via mobile and web based which is run through a program of Main Street America. Advertising is free for business promotions. Mr. Humphrey and Ms. Karsh will be going door to door. There will be an app called Distrix that can be added on your phone. www.distrix.com

Newsletter – is at the publisher and should be delivered soon. Committee is attempting to get more push of Town events to newspapers and local media.

Environmental Commission – Annual River Clean Up is April 18 and this year will be expanded to a town wide cleanup including neighborhoods and back yards! Normally there are 30 volunteers showing up and some are turned away, this year the plan is to double or triple the volunteers!

Elders of Clinton Committee will hold their first meeting on Wednesday, March 4 at 7:00 p.m. in the council room. Contact Mr. Humphrey for more information at mhumphrey@clintonnj.gov

Randall Dahme, of the Clinton Laundromat, asked if the A&P was going to be discussed this evening. Mayor Kovach explained that the public hearing for the redevelopment plan will be held March 11, 2020 but the next step will be for the developers to go to the Land Use Board. Mayor Kovach suggested Mr. Dahme speak with Allison Witt, Land Use Administrator, for more information. Preliminary sketches are available in the main hall on the first floor outside the clerk's office for interested parties.

Councilwoman Dineen

Water Committee – met and reviewed the engineers updates, operation year end reports increases in water sales for 2019 due to Twin Ponds, Eastern Hill and the improved water readings with the new improved water meters. Meters are 90% done. First Quarter water quality reports are in and non-deductibles reported. Committee received and reviewed several water availability requests.

Councilman Traphagen

Historic Commission has been working on a brochure with guidelines for residents interested in doing renovations and in keeping with historic district. The brochure is near completion and will be distributed to folks within the historic district.

Rescue Squad – membership drive was extremely successful with 30 interested parties!!

APPROVAL OF STANDBY AND OVERTIME

A motion was made by Ms. Johnson, seconded by Ms. Dineen, to approve the standby and overtime pay attached to these minutes for January 24 through February 6, 2020.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes
Motion carried

PAYMENT OF BILLS

A motion was made by Ms. Karsh, seconded by Mr. Humphrey to approve the voucher list as attached to these minutes.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes
Motion carried

ADJOURNMENT: In keeping within time restrictions and there being no further business, a motion was made by Ms. Johnson, seconded by Ms. Karsh to adjourn the meeting at 8:38 P.M.

Vote all ayes
Motion carried

Cecilia Covino, RMC/CMC
Municipal Clerk

Mayor Janice Kovach