

The meeting was called to order at 4:00 P.M.

Flag Salute

**STATEMENT OF ADEQUATE NOTICE:** Mayor Kovach read the following statement of adequate notice: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3 (d) of Chapter 231 of the Public Laws of 1975.”

**SWEARING IN OF COUNCILMAN MICHAEL HUMPHREY**

Mr. Cushing administered the oath to Councilman Humphrey assisted by his wife, Mary Beth, and daughter, Lauren. Mr. Humphrey’s term will expire December 31, 2022. A round of applause!

**SWEARING IN OF COUNCILMAN ROSS TRAPHAGEN**

Mayor Kovach introduced Jack Citarelli to administer the oath of office to Councilman Traphagen. Mr. Citarelli said Mayor Kovach’s Happy New Year was the best he heard today, and this is his fourth re-organization meeting today! Mr. Citarelli also joked that this was the first meeting to start on time!! Mr. Citarelli proceeded to swear in “the youngest municipal official in New Jersey” assisted by Mr. Traphagen’s fiancé, Megan Bauman. Mr. Traphagen was sworn in for his first three year term as councilman, term will expire December 31, 2022.

Mayor Kovach greeted everyone with Happy New Year and welcomed everyone to the re-organization meeting of 2020! Mayor Kovach also welcomed our special guests, Jack Citarelli, who served in the New Jersey General Assembly from 2011 to 2018 representing the 16<sup>th</sup> legislative district; Senator Tom Kean, Congressman Tom Malinowski and turned over the governor’s introduction to our esteemed attorney, Richard P. Cushing. Mr. Cushing expressed his excitement stating it was a “double honor” to be here this evening for the re-swearing in of his good friend, Mayor Janice Kovach and for our special guest, Governor Phil Murphy.

**SWEARING IN OF MAYOR JANICE KOVACH**

Governor Murphy said he was honored to be here to swear in his good friend, Janice Kovach, and to be here in the most picturesque and vibrant Town of Clinton. This is a momentous day and we acknowledge it takes both sides of the aisle to serve communities, State of New Jersey and the United State of America! Governor Murphy, assisted by Mayor Kovach’s family, husband Steve and sons Zachary and Hunter, administered the oath of office for a term to expire December 31, 2023.

Many photos were taken with our invited officials and a nice celebration was enjoyed by all!

Mayor Kovach directed attention to Councilman Robert B. Smith P.E. and thanked him for 40+ years of service. A round of applause and a standing ovation filled the room.

**REMARKS**

Mayor Kovach reflected on 2019 as an exciting, very productive year!

- The Town settled affordable housing litigation
- Settlement with High Bridge sewer litigation and working toward a new service agreement
- Redesign of the town website
- Redesign and mailing of the town newsletter

- Redesign walkability and drivability in front of the Clinton House with monies from a Department of Transportation grant.
- Finalized assessment management plan for the Water Company
- Began designing for work at sewer plant for updates
- Designated two areas in need of redevelopment

Looking forward to 2020:

- Continued updates to website in include bill payment
- Water mains / lines within service area updates
- Continued partnerships with community organization
- Grant applications for Economic Development
- Department of Transportation meeting this month to discuss Exit 15 and the problems with truck routes and re-routing to alleviate problems when Route 78 backs up
- Quarterly town halls meeting beginning with January 28, 2020 to discuss the A&P / Global Agway plans with developers
- Continue with grant applications for Economic Development Commission

**REORGANIZATION:** Mayor Kovach indicated that the resolutions will not be read in their entirety. The resolutions are posted on the bulletin board and there are copies available for the public and the press.

**RESOLUTION #1-20 - APPOINTMENT OF MUNICIPAL ATTORNEY**

Motion made by Mr. Traphagen seconded by Ms. Intrabartola that Richard P. Cushing and Tara St. Angelo of the Firm of Gebhardt & Keifer be appointed to serve as Municipal Attorney for the Town of Clinton for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION #2-20 - APPOINTMENT OF MUNICIPAL ENGINEER**

Motion made by Ms. Intrabartola seconded by Ms. Dineen to adopt Resolution #2-20 appointing Robert Clerico, P.E., of the Firm of Van Cleef Engineering Associates as the Town's Municipal Engineer for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION #3-20 – APPOINTMENT OF ALTERNATE TOWN ENGINEER**

Motion made by Ms. Dineen, seconded by Ms. Karsh, that Andrew S. Holt, P.E. of the Firm of Suburban Consulting Engineers, Inc., be appointed to serve as Alternate Town Engineer for the Town of Clinton for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 4-20 – APPOINTMENT OF WATER CONSULTING ENGINEER**

A motion was made by Ms. Karsh seconded by Mr. Humphrey, to appoint Andrew S. Holt, PE. of the Firm Suburban Consulting Engineers, Inc., as the Water Engineer for the Town of Clinton for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 5-20 – APPOINTMENT OF SEWER ENGINEER**

A motion was made by Mr. Humphrey seconded by Ms. Johnson to appoint Robert Clerico, P.E. of the firm Van Cleef Engineering as the Sewer Engineer for the Town of Clinton for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 6-20 – APPOINTMENT OF SEWER CONSULTING ENGINEER**

A motion was made by Ms. Johnson seconded by Mr. Traphagen to appoint Mark Bahnick, P.E. of the firm Van Cleef Engineering as the Sewer Consulting Engineer for the Town of Clinton for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 7-20– APPOINTMENT OF ALTERNATE SEWER ENGINEER**

A motion was made by Mr. Traphagen seconded by Ms. Intrabartola, to appoint Andrew S. Holt, P.E. P.P. of the firm Suburban Consulting Engineers, Inc. as the alternate sewer engineer for the Town of Clinton for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 8-20 – ALTERNATE WATER ENGINEER**

A motion was made by Ms. Intrabartola, seconded by Ms. Dineen, to appoint Mark Bahnick, P.E. of the firm Van Cleef Engineering as alternate water engineer for the Town of Clinton for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 9-20 – APPOINTING FUND COMMISSIONER**

A motion was made by Ms. Dineen, seconded by Ms. Karsh, to appoint Richard Phelan as the Insurance Fund Commissioner for the Town of Clinton for the year 2020 and Cecilia Covino, Municipal Clerk is the Alternate Fund Commissioner for 2020.

Vote all ayes  
Motion carried

**RESOLUTION #10--20– RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT**

Motion made by Ms. Karsh seconded by Mr. Humphrey to adopt this resolution appointing Brown and Brown Metro, Inc. as its local Risk Management Consultant for 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 11-20– MUNICIPAL INSURANCE AGENT**

A motion was made by Mr. Humphrey, seconded by Ms. Johnson, to adopt Resolution # 11-20 appointing Caroline Conboy as Insurance Agent for the Town of Clinton for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 12-20 - APPOINTMENT OF BOND COUNSEL**

Motion made by Ms. Johnson seconded by Mr. Traphagen to adopt this resolution appointing Edward J. McManimon of the Firm of McManimon & Scotland as the Town's Bond Counsel for the calendar year of 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 13-20– APPOINTMENT OF MUNICIPAL AUDITOR**

A motion was made by Mr. Traphagen, seconded by Ms. Intrabartola, to appoint Warren Korecky, R.M.A. of the Firm Suplee, Clooney and Company, as Municipal Auditor for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 14-20 – APPOINTMENT OF MUNICIPAL PLANNER**

A motion was made by Ms. Intrabartola, seconded by Ms. Dineen, to appoint James T. Kyle, PP/AICP of the firm Kyle & McManus Associates LLC as Municipal Planner for the Town of Clinton for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 15-20 – TOWN ARBORIST**

A motion was made by Ms. Dineen, seconded by Ms. Karsh, to adopt Resolution #15-20 naming Lou Spanner of Spanner Shrubs and Trees as the Town Arborist for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 16-20– APPOINTMENT OF COURT ADMINISTRATOR**

Motion made by Ms. Karsh seconded by Mr. Humphrey to adopt this resolution appointing Lynn Lorenz as the Court Administrator of the Town of Clinton Court for the calendar year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 17-20 – APPOINTMENT OF COURT PROSECUTOR**

Motion made by Mr. Humphrey seconded by Ms. Johnson, to adopt Resolution # 17-20 appointing Katharine Errickson as the Court Prosecutor of the Town of Clinton Municipal Court for 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 18-20– APPOINTMENT OF PUBLIC DEFENDER**

Motion made by Ms. Johnson seconded by Mr. Traphagen, to adopt Resolution # 18-20 appointing Scott Mitzner as Public Defender for the Municipal Court of the Town of Clinton and Anthony Rotunno as the Conflict/Alternate Public Defender for the year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 19-20 – CHECK SIGNING AUTHORIZATION**

Motion made by Mr. Traphagen, seconded by Ms. Intrabartola to adopt this resolution authorizing Councilwoman Sherry Dineen to sign checks in the absence of the Mayor.

Vote all ayes  
1 Abstention (Dineen)  
Motion carried

**RESOLUTION #20-20 – CHECKS ISSUED TO N MOTOR VEHICLES COMMISSION**

Motion was made by Ms. Intrabartola, seconded by Ms. Dineen, to adopt Resolution #20-20 authorizing checks to be issued for registering vehicles without delay due to meeting schedules.

Vote all ayes  
Motion carried

**RESOLUTION #21-20 – APPOINTMENT OF MUNICIPAL OFFICIALS**

Motion made by Ms. Dineen, seconded by Ms. Karsh to adopt resolution # 21-20 appointing the various municipal officials for the terms indicated.

Vote all ayes  
Motion carried

**RESOLUTION # 22-20 – COUNCIL COMMITTEE APPOINTMENTS**

Motion was made by Ms. Karsh seconded by Mr. Humphrey, to adopt this resolution appointing council members to act as liaisons to the various boards, committee and commissions.

Vote all ayes  
Motion carried

**RESOLUTION # 23-20 - AUTHORIZATION OF MUNICIPAL ATTORNEY AND TAX ASSESSOR TO FILE CORRECTIVE APPEALS AND COUNTER CLAIMS**

Motion was made by Mr. Humphrey seconded by Ms. Johnson to adopt Resolution # 23-20 authorizing the Municipal Attorney and Municipal Tax Assessor to file corrective appeals and counter claims with the Hunterdon County Board of Taxation on behalf of the Town of Clinton.

Vote all ayes  
Motion carried

**RESOLUTION # 24-20– REDEMPTION OF CALCULATION FEES**

A motion was made by Ms. Johnson seconded by Mr. Traphagen, to adopt Resolution # 24-20 which allows the Tax Collector to charge a fee of \$50.00 for each redemption calculation.

Vote all ayes  
Motion carried

**RESOLUTION #25-20 – APPROVAL OF BANK DEPOSITORIES:**

Motion made by Mr. Traphagen seconded by Ms. Intrabartola to approve the banks as submitted in this resolution as the Official Bank Depositories for the Town for the year 2020.

TD Bank  
Investors Savings  
Wells Fargo  
PNC Bank  
Unity Bank

New Jersey Cash Management  
Bank of America  
Peapack-Gladstone Bank  
Provident Bank

Vote all ayes  
Motion carried

**RESOLUTION # 26--20– RESOLUTION FOR INVESTMENTS:**

Motion made by Ms. Intrabartola seconded by Ms. Dineen to adopt this resolution authorizing the Chief Financial Officer to invest and reinvest various funds as recommended by the Council Finance Committee.

Vote all ayes  
Motion carried

**RESOLUTION # 27-20– RESOLUTION FOR OFFICIAL NEWSPAPERS:**

Motion made by Ms. Dineen seconded by Ms. Karsh, designating the Hunterdon Review, Hunterdon County Democrat, the Courier-News and the Star Ledger as official newspapers and to receive notices required under the Open Public Meetings Act.

Vote all ayes  
Motion carried

**RESOLUTION # 28-20 – RESOLUTION ESTABLISHING INTEREST RATES**

Motion made by Ms. Karsh seconded by Mr. Humphrey to adopt this resolution fixing the rate of interest to be charged for the non-payment of taxes, assessments, sewer use charges and water charges for the year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 29- 20– RESOLUTION SETTING YEAR 2020 COUNCIL MEETING**

**DATES:**

Motion made by Mr. Humphrey seconded by Ms. Johnson to adopt this resolution setting 7:30 p.m. on the second and fourth Tuesdays of each month, unless otherwise noted, for the year 2020.

Vote all ayes  
Motion carried

**RESOLUTION # 30-20 –RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND**

Motion made by Ms. Johnson seconded by Mr. Traphagen, to adopt this resolution, authorizing the Tax Collector to process the cancellation of any property tax refund or delinquency of less than \$5.00.

Vote all ayes  
Motion carried

**RESOLUTION # 31-20 RESOLUTION FOR TEMPORARY BUDGET:**

A motion was made by Mr. Traphagen seconded by Ms. Intrabartola, to adopt the temporary budget for 2020 as submitted:

**2020 TEMPORARY BUDGET RESOLUTION**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2020; and

**WHEREAS**, the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of **\$4,254,165.90 for the Current Budget**, and **\$2,090,253.00 for the Water Utility Budget**, and **\$2,012,609.72 for the Sewer Utility Budget**; and

**WHEREAS**, 26.25% of the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2019 budget is the sum of **\$1,116,718.55 for the Current Budget**, and **\$548,691.41 for the Water Utility Budget**, and **\$528,310.05 for the Sewer Utility Budget**;

**NOW, THEREFORE, BE IT RESOLVED** that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

<b><u>CURRENT ACCOUNT</u></b>	<b><u>SALARIES &amp; WAGES</u></b>	<b><u>OTHER EXPENSES</u></b>
Mayor & Council	4,590.00	\$ 4,000.00
Communications		1,500.00
Municipal Clerk	25,000.00	7,200.00

January 1, 2020  
Re-organization Meeting

Financial Administration	21,000.00	3,000.00
Assessment of Taxes	2,424.00	1,000.00
Revenue Administration	7,888.00	2,000.00
Legal Services		10,000.00
Engineering Services		3,000.00
Land Use Board	6,180.00	2,000.00
Environmental Commission		250.00
Fire Prevention	5,502.00	500.00
Police	350,000.00	45,000.00

**CURRENT ACCOUNT**

**SALARIES & WAGES**

**OTHER EXPENSES**

Historic Commission	\$	\$	250.00
Emergency Management	2,080.00		1,000.00
Streets & Roads	30,544.38		34,000.00
Shade Tree Commission			2,500.00
Solid Waste Collection			47,000.00
Buildings & Grounds	17,810.00		12,000.00
Community Center	2,844.00		1,000.00
Safety Administration			250.00
Vehicle Maintenance			15,000.00
Recycling	1,125.00		10,200.00
Board of Health	1,275.00		500.00
Recreation Services			630.00
Maintenance of Parks			1,875.00
Construction Officials	17,020.00		1,500.00
Housing/Rental Officer	5,692.00		
Gasoline			20,000.00
Natural Gas			7,000.00
Electricity			15,000.00
Telephone			5,000.00
Street Lighting			10,500.00
Water			464.00
Fire Hydrant Rental			8,000.00
Solid Waste Disposal Costs			37,299.00
Social Security			35,815.00
Unemployment Insurance			2,500.00
General Liability Insurance			83,000.00
Workers Comp Insurance			43,000.00
Employee Health Insurance			90,811.17
Affordable Housing			200.00
Municipal Court			40,000.00
<b>TOTALS</b>	<b>\$ 510,974.38</b>	<b>\$</b>	<b>605,744.17</b>
Debt Service			
Bond Interest		\$	28,685.00

	<u><b>SALARIES &amp; WAGES</b></u>	<u><b>OTHER EXPENSES</b></u>
<b>WATER UTILITY</b>	\$ 210,000.00	\$ 318,191.41
Social Security		20,000.00
Unemployment Insurance		500.00
<b>TOTALS</b>	<b>\$ 210,000.00</b>	<b>\$ 338,691.41</b>
Debt Service		
NJEIT Principal		\$ 76,077.85
NJEIT Interest		\$ 29,115.63
Bond Interest		\$ 126,226.25
<b>SEWER UTILITY</b>	\$ 200,000.00	\$ 313,010.05
Social Security		15,000.00
Unemployment Insurance		300.00
<b>TOTALS</b>	<b>\$ 200,000.00</b>	<b>\$ 328,310.05</b>
Debt Service		
NJEIT Principal		\$ 9,522.77
NJEIT Interest		\$ 7,556.88
Bond Interest		\$ 23,875.00

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION # 32-20 - 2020 SALARIES FOR TEAMSTERS**

A motion was made by Ms. Intrabartola, seconded by Ms. Dineen to adopt the 2020 Salary Resolution for the Teamsters Union as presented:

RESOLUTION # 32-20  
2020 TEAMSTERS SALARY RESOLUTION

**BE IT ORDAINED** by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2020:

<u><b>POSITION</b></u>	<u><b>SALARY</b></u>
Public Works Employee #1	\$34.96/Hr.-Deemer
Public Works Employee #2	25.10/Hr.-Hoffman
Public Works Employee #3	20.40/Hr.-Hallinger
Public Works Employee #4	19.87/Hr.-Pieretti
Public Works Employee #5	19.87/Hr.-Rinehart
Public Works Employee #6	19.14/Hr.-Lauber
Public Works Employee #7	18.77/Hr.-Karcher
Public Works Employee #8	18.77/Hr.-Brown
Public Works Employee #9	18.77/Hr.-Raphel



Public Works Employee #10  
Stand-by Pay

18.77/Hr.-Monthony  
5.00/Hr.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION # 33-20 - 2020 SALARIES FOR NON-CONTRACTUAL EMPLOYEES**

A motion was made by Ms. Dineen, seconded by Ms. Karsh to adopt the 2020 Salary list for all non-contractual employees as submitted.

RESOLUTION # 33-20  
2020 SALARY RESOLUTION

**BE IT ORDAINED** by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2020:

<b><u>POSITION</u></b>	<b><u>SALARY</u></b>
Mayor	5,610.00
Council Members	5,100.00
Town Clerk	48,911.41 Ceil
Assessment Search Officer	1,409.62 Ceil
Collector of Taxes	3,299.61 Kathy
Deputy Tax Collector	16,959.62Joy
Tax Search Officer	1,396.05Joy
Tax Assessor	25,555.75 Fran
Assistant to Tax Assessor	6,692.02 Louise
Collector of Water Rents	59,998.00 Nancy
Collector of Sewer Rents	31,479.60 Ceil
Chief Financial Officer	37,749.51 Kathy
Deputy Treasurer	16,217.50 Joy
Treasurer of Water Utility	25,014.31 Kathy
Treasurer of Sewer Utility	24,207.42 Kathy
Finance Assistant #1	37,345.52 Joy
Finance Assistant #2	25,523.83 Allison
Secretary to Land Use Board	18,067.61 Allison
Secretary to Board of Health	2,538.62 Ceil
Registrar of Vital Statistics	2,538.62 Ceil
Public Works/Business Administrator	123,024.24 Rich
Superintendent of Water Department	86,059.27 Art
Superintendent of Wastewater Treatment Plant	94,066.15 Bob N.
Laboratory Supervisor/Manager	90,330.06 Barbara
Public Works Foreman	22.67 Steve
Wastewater Treatment Plant Foreman	23.53 Dave
Water Department Foreman	35.99 Dave
Chief of Police	132,600.00 Cory
School Crossing Guard	19.90
Clerical	17.34/Hr. Caitlyn
Emergency Management Coordinator	2,871.71 Jack

January 1, 2020  
Re-organization Meeting

Building Sub-Code Official	4,780.30 Neil Ruggerio
Fire Sub-Code Official	1,792.63 Neil Ruggerio
Fire Inspector	1,195.08 Neil Ruggerio
Plumbing Sub-Code Official	8,806.56 Dan Niro
Construction Control Official	28,482.21 Allison
Zoning Officer	1,566.92 Allison
Fire Prevention Officer	18,081.96 Jack
Code Enforcement/Housing Officer	9,180.00 Allison
Electric Sub-Code Official	6,218.88 Kevin F.
Construction Official	8,161.18 Kevin F.
Building Inspector	2,511.16 Kevin F.
Janitor Community Center	18.27 Suzanne
Mileage	Per IRS Regulations

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #34-20 – 2020 SALARIES FOR POLICE**

A motion was made by Karsh, seconded by Mr. Humphrey, to adopt Resolution #34-20 adopting the 2020 salary list for police:

RESOLUTION #34-20  
2020 POLICE SALARIES RESOLUTION

**BE IT ORDAINED** by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2020:

<b><u>POSITION</u></b>	<b><u>2020 SALARY</u></b>
Sergeant	115,290.11
Patrolman-First Class	105,770.75
Patrolman-Second Class	100,332.29
Patrolman-Third Class	94,893.80
Patrolman-Fourth Class	89,455.33
Patrolman-Fifth Class	84,016.83
Patrolman-Sixth Class	78,578.35
Patrolman-Seventh Class	73,139.86
Patrolman-Eighth Class	67,701.38
Patrolman-Ninth Class	62,262.89
Patrolman-Tenth Class	56,824.40
Patrolman-Eleventh Class	51,385.91
Recruit	45,947.43

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION # 35-20 – AUTHORIZATION TO SIGN CHECKS FOR MAILING OF UTILITY BILLS:**

A motion was made by Mr. Humphrey seconded by Ms. Johnson to adopt Resolution # 35-20 authorizing the Mayor to sign checks for postage needed for the mailing of utility bills.

Vote all ayes  
Motion carried

**RESOLUTION # 36-20 – AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR MUNICIPAL CLERK**

A motion was made by Ms. Johnson seconded by Mr. Traphagen, authorizing the Municipal Clerk to maintain a petty cash fund in the amount of \$100.00.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #37-20- AUTHORIZATION TO MAINTAIN PETTY CASH FUND FOR POLICE**

A motion was made by Mr. Traphagen, seconded by Ms. Intrabartola, authorizing the Police Chief to maintain a petty cash fund in the amount of \$250.00.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #38-20 – APPROVED VENDORS DURING WATER EMERGENCY**

A motion was made by Ms. Intrabartola, seconded by Ms. Dineen, to adopt Resolution #38-20 as submitted:

**RESOLUTION # 38-20  
APPROVED VENDORS FOR A WATER EMERGENCY**

WHEREAS, the Town of Clinton Water Utility experiences various emergencies such as water main breaks, pump and motor failures; and

WHEREAS, when such emergencies occur, time is of the essence to make repairs in an expedient manner so as not to affect the health and welfare of their customers; and

WHEREAS the Town of Clinton Water Utility has utilized the following vendors for their services in the past, and would like to call upon them in an emergency:

Samuel Stothoff Company  
Rowe Electric  
Penn Bower Construction  
Kusant Electric  
Pumping Services  
Coyne Chemical

And;

WHEREAS, if any of the vendors listed above are not available, the Town of Clinton Water Utility, will search for a vendor that can provide the service required at the time of the emergency.

January 1, 2020  
Re-organization Meeting

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Town of Clinton approve the use of the above listed vendors during an emergency situation.

Vote all ayes  
Motion carried

**RESOLUTION # 39 –20 – ANIMAL CONTROL OFFICER**

A motion was made by Ms. Dineen, seconded by Ms. Karsh, to adopt Resolution #39-20 to retain Laura Roerig and the Animal Control Officer for the calendar year 2020.

Vote all ayes  
Motion carried

**PAYMENT OF BILLS**

A motion was made by Ms. Karsh seconded by Mr. Humphrey to approve the bill list attached to these minutes as submitted.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

Mayor Kovach congratulated Councilmen Humphrey and Traphagen on their positions and look forward to working together as a council.

**ADJOURNMENT:** There being no further business, a motion to adjourn was made by Ms. Johnson seconded by Mr. Humphrey to adjourn the meeting at 4:32 p.m.

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Cecilia Covino, RMC/CMC  
Town Clerk

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Mayor Janice Kovach