

Mayor Janice Kovach called the meeting to order at 7:30 p.m.

Flag Salute.

Roll Call: Present – Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

**STATEMENT OF ADEQUATE NOTICE:**

Mayor Kovach read the following statement: “Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Town of Clinton in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.”

**APPROVAL OF MINUTES**

A motion was made by Ms. Karsh, seconded by Mr. Humphrey, to approve the council meeting minutes of December 10, 2019 as submitted.

Vote all ayes  
Motion carried

**APPROVAL OF MONTHLY REPORTS – DECEMBER 2019**

A motion was made by Ms. Johnson, seconded by Mr. Traphagen, to accept the Monthly Reports for the month of December as submitted: Administrator’s Report, Clerk’s Account, Cat and Dog Licensing Accounts, Construction Control / Inspection Report, Police Report, Sewer Collector’s Report, Tax Collector’s Report, Water Collector’s Report, Treasurer’s Report for November and December, and Zoning Officer Report / Code Enforcement.

Vote all ayes  
Motion carried

**PUBLIC COMMENT** - None

**MAYOR’S COMMENTS**

1. Mayor Kovach reminded council that Ms. Tara St. Angelo and Ms. Leslie Parikh from Gephardt and Kiefer office will be holding a work study on ethics for council and new elected council members in the council room on January 18, 2020 from 10:00am to 3:00pm. They will be bringing breakfast and lunch for everyone.
2. Mayor Kovach asked if anyone is interested in joining her at the 28<sup>th</sup> Annual Mayor’s Legislative Day to be held on Friday, April 3, 2020 at the State House Annex in Trenton to let her know.

3. A request was received from Richard Phelan, Public Works/Business Administrator, to seek outside employment. According to the Town's Ordinances the administrator's position must receive the consent from Mayor and Council to seek outside employment.

A motion was made by Ms. Dineen, seconded by Ms. Intrabartola to grant permission to seek outside employment.

Vote all ayes  
Motion carried

4. Mayor Kovach reported February 9<sup>th</sup> is the 100<sup>th</sup> Anniversary of New Jersey ratifying the 19<sup>th</sup> Amendment giving the women the right to vote. To celebrate this, the Town will be turning the building purple by putting purple flood lights on the outside porches of the municipal building. There will be other celebrations throughout the year sponsored by the League of Municipalities.

5. Mayor Kovach said she and Chief Cory Kubinak met with the Department of Transportation (DOT) yesterday. DOT will be putting up four "No Truck" signs at Halstead Street and Route 31 and by Center Street coming into town. Also DOT will be doing a traffic study at the Exit 15 intersection. A few items they will be looking at are the off ramp from US Highway Route 78 and West Main Street leading out of the town where drivers are going over the double yellow line before it opens up into two lanes by the traffic light. Chief Kubinak said the state can recalculate the timer on the traffic light but that may cause other problems. All this will be put under consideration.

The other item that has been in the works for some time now is the traffic light between exit 15 and Walmart. It is state property which Hunterdon County has received aid for the project. The county is hiring a designer/engineer as of now even though it was done about eight years ago. DOT said they will get back to the Mayor and Council when they have more information on this.

The congressman's office did talk about the debris coming off of the overpass from Route 78 on Leigh Street. It may be possible to put netting under the pass to catch the debris but with the historical district of the town being on the State Historic Preservation list it may not allow netting. DOT does not do sound barriers anymore. More information will be on this subject as well.

Mayor Kovach asked the DOT representatives if possible an entrance to Route 78 West can be installed at the end of town going towards Center Street just past Mavis Auto. They said it may not be possible with the angle of the turn but they will look into it.

**RESOLUTION #40-20 – IN SUPPORT OF SECURING A GRANT TO CONVERT HUNTERDON POLYTECH TO A FULL TIME CAREER & TECHNICAL SCHOOL**

Mayor Kovach met with Todd Bunsall, the new Superintendent at Hunterdon County Polytech, where they are looking for grant money which was opened up by the State and the freeholders would supply the other amount due. This would be used to build another building at Hunterdon Central High School. Students would do their polytechnic work and then walk over to the school and do their academics therefore eliminating the need for busing. This would allow a four year full day program where students can either graduate with college credits or certifications.

A motion was made by Ms. Dineen, seconded by Ms. Karsh to adopt Resolution #40-20 as submitted:

**RESOLUTION # 40-20**

**IN SUPPORT OF SECURING A GRANT TO CONVERT HUNTERDON COUNTY POLYTECH  
TO A FULL TIME CAREER AND TECHNICAL SCHOOL**

**WHEREAS**, according to a 2017 statewide needs assessment, New Jersey is not positioned to have students prepared to meet the future workforce needs of business; and

**WHEREAS**, the New Jersey Legislature recognized the emerging crisis and passed bond act legislation, which was subsequently passed by New Jersey voters, to generate funds for career and technical institutions of education to address this issue; and

**WHEREAS**, Hunterdon County is the last county in the state to transition its CTE school from a shared-time school to a full-time 4 year school; and

**WHEREAS**, the benefits of a full-time CTE school are numerous and include: the ability for students to take more career-based courses and earn industry-based credentials, expanded opportunities for work experiences such as internships and pre-apprenticeships, increased opportunities for special populations such as special education students and English language learners, as well the elimination of the cost of students currently crossing county lines to attend full-time programs, at approximately \$4,000 per student; and

**WHEREAS**, the Securing Your Children's Future Bond Act provides \$250 million for county CTE schools, with four awards for up to \$40 million, and the remaining \$90 million allocated for smaller projects, with an agreement from the county to match the funds at 25%; and

**WHEREAS**, the Hunterdon County Vocational School District (HCVSD) is proposing to apply for a grant in order to construct a \$50 million CTE school on the campus of one of its sending districts to open in September 2022; and

**WHEREAS**, the HCVSD proposes to subcontract with that sending district for the students to take academic courses in an existing building, and move all CTE programs currently housed at the Bartles campus, which is rented, to the new campus; and

**WHEREAS**, the HCVSD proposes the addition of Welding Technology, Advanced Manufacturing, Global Logistics & Supply Chain Management, Aviation and Drone Technology, HVAC/Plumbing, Electrical Technology, and Diesel Technology to its current course offerings in the new building; and

**WHEREAS**, the HCVSD proposal allows for a partnership with Raritan Valley Community College (RVCC) to increase dual credit agreements that allow students the opportunity to earn college credit while in high school; and

**WHEREAS**, with the construction of the new building, the possibility exists to allow RVCC to use the new campus in the evenings as a satellite site; and

**WHEREAS**, HCVSD has demonstrated success in educating workforce ready employees as well as a commitment to Hunterdon County's economic development.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Town of Clinton, along with the Hunterdon County Chamber of Commerce and the New Jersey Business and Industry Association, support Hunterdon County Vocational School District's grant application.

Vote all ayes  
Motion carried

**RESOLUTION #41-20 – TRANSFER APPROPRIATION RESERVES**

A motion was made by Ms. Karsh, seconded by Mr. Humphrey to adopt Resolution #41-20 as submitted:

**RESOLUTION # 41-20**

**WHEREAS**, various 2019 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2019 Budget Appropriation Reserve in the last two months of 2019; and

**WHEREAS**, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Clinton that transfers in the amount of \$2,000.00 be made between the 2019 Budget Appropriation Reserves as follows:

	<b><u>FROM</u></b>	<b><u>TO</u></b>
Maintenance of Parks Other Expenses	\$2,000.00	
Telephone Other Expenses		\$2,000.00
<b>TOTALS</b>	<b><u>\$2,000.00</u></b>	<b><u>\$2,000.00</u></b>

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #42-20 HIRING OF MILLER – DEPUTY EMERGENCY MGMT OFFICER**

A motion was made by Ms. Dineen, seconded by Ms. Karsh to adopt Resolution #42-20 as submitted:

**RESOLUTION # 42-20**

**WHEREAS**, the Town of Clinton Emergency Management requires the hiring of a Deputy Emergency Management officer, and;

**WHEREAS**, the Police Chief recommends that the following person be hired to fill the open position at a rate of \$1,200 per year;

CHRISTOPHER MILLER

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Town of Clinton hire Christopher Miller to fill the open position of Deputy Emergency Management officer, effective January 15, 2020.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

**RESOLUTION #43-20 – AUTHORIZE SIGNING NORTEGATE WEST AGREEMENT**

A motion was made by Ms. Dineen, seconded by Ms. Karsh to adopt Resolution #43-20 as submitted:

**RESOLUTION # 43-20**

**AUTHORIZING EXECUTION OF SETTLEMENT AGREEMENT WITH  
NORTHGATE WEST CONDOMINIUM ASSOCIATION**

**WHEREAS**, Northgate West Condominium Association, Inc., (the “Association”) filed a Petition with the Board of Public Utilities (“BPU”), OAL DOCKET NO. PUC 06947-2017S , seeking a determination by the Court that the Town of Clinton (the “Town”) failed to comply with N.J.A.C. 14:9-2.2 with regard to certain fire hydrants located within the Association; and

**WHEREAS**, parties appeared with counsel before the Honorable Jacob Gertsman, ALJ on August 20, 2018 and placed a settlement on the record and entered into a written settlement agreement (“BPU Settlement”), which was approved by the Board of Public Utilities on October 29, 2018 pursuant to an Order Adopting Initial Decision Settlement (“BPU Order”); and

**WHEREAS**, Northgate West filed a Complaint in the Superior Court of New Jersey Hunterdon County, Docket No. HNT-L-37-19 on January 21, 2019 seeking monetary damages stemming from the Town’s alleged failure to comply with N.J.A.C. 14:9-2.2 as set forth in the BPU Settlement and BPU Order; and

**WHEREAS**, the parties have reached an amicable settlement of all outstanding issues; and

**WHEREAS**, it is in the best interests of the Town of Clinton to enter into an agreement with Association in the form attached hereto in order to resolve the above-referenced action; and

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Town of Clinton, Hunterdon County that the Mayor is authorized to execute the agreement in the form attached hereto.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

6 Vote ayes  
1 Abstention  
Motion carried

**RESOLUTION #44-20 – AUTHORIZE BYOB AT TOWN BONFIRE**

A motion was made by Ms. Johnson, seconded by Mr. Humphrey to adopt Resolution #44-20 as submitted:

**RESOLUTION #44-20**

**TO ALLOW FOR BYOB CONSUMPTION OF ALCOHOL AT TOWN BONFIRE**

**WHEREAS**, the code of the Town of Clinton, Chapter 32, Section 7, prohibits consumption of alcoholic beverages in, on, or upon any public street, or land owned or occupied by any federal, state, county, or municipal government, or as further explained in the Section 32-7 A through D; and

**WHEREAS**, alcoholic beverages may be consumed at occasions or events held by bona fide nonprofit organizations or other groups if specifically permitted by resolution of the Mayor and Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Clinton that BYO (Bring Your Own) consumption of alcoholic beverages shall be permitted at the Hunts Mill Park during the Town of Clinton Yuletide Bonfire Winter Festival to be held January 18, 2020 beginning at 6:00 pm.

Vote all ayes  
Motion carried

**RESOLUTION #45-20 – AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWN OF CLINTON AND BOROUGH OF HIGH BRIDGE**

A motion was made by Ms. Dineen, seconded by Ms. Intrabartola to adopt Resolution #45-20 as submitted:

**RESOLUTION # 45-20**

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWN OF CLINTON AND BOROUGH OF HIGH BRIDGE, COUNTY OF HUNTERDON, STATE OF NEW JERSEY PURSUANT TO N.J.S.A. 40A:65-1, et seq.**

**WHEREAS**, the Town of Clinton (“Clinton”) has agreed to furnish the services of its Zoning Office to Borough of High Bridge (“High Bridge”) pursuant to N.J.S.A. 40A:65-1, et seq.; and

**WHEREAS**, the Town of Clinton and High Bridge have determined it is in their mutual best interests to provide shared services for a zoning officer, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Town of Clinton, in the county of Hunterdon, that the mayor and the Clerk are authorized to sign the Shared Services Agreement in substantially the same form as attached hereto.

Vote all ayes  
Motion carried

**RESOLUTION #46-20 – 2020 SALARY RESOLUTION - AMENDMENT**

A motion was made by Ms. Dineen, seconded by Ms. Intrabartola to adopt Resolution #46-20 as submitted:

**RESOLUTION # 46-20**

**2020 SALARY RESOLUTION - AMENDMENT**

**BE IT ORDAINED** by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2020:

**POSITION**

**SALARY**

Town Clerk	80,391.01 Ceil
Collector of Taxes	4,000.00 Kathy
Chief Financial Officer	61,956.93 Kathy
Zoning Officer	8,866.92 Allison

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

**BANNER REQUEST – ST.PATRICK’S DAY PARADE – MARCH 2-16, 2020**

A banner request has been received from the Friendly Sons of St. Patrick for the St. Patrick’s Day parade. The event date is March 15, 2020.

A motion was made by Ms. Dineen, seconded by Ms. Intrabartola to approve the banner request.

Vote all ayes  
Motion carried

**BANNER REQUESTS – THE RED MILL MUSEUM VILLAGE**

Military Heritage Day	March 30 – April 5, 2020
Summer Youth Program	April 27 – May 1, 2020
British Car Day	June 1 – June 8, 2020
Farm & Factory Day	July 6 – July 11, 2020
Kids Day	July 27 – August 1, 2020
Haunted Red Mill	October 5 – October 31, 2020

Six banner request have been received from the Red Mill Museum Village listed above. The event days are Military Heritage Day April 4, 2020; Summer Youth Program four weeks in summer 2020; British Car Day June 7, 2020; Farm & Factory Day July 12, 2020; Kids Day August 2, 2020; and the Haunted Red Mill four weekends in October 2020

A motion was made by Ms. Dineen, seconded by Ms. Intrabartola to approve the banner requests.

Vote all ayes  
Motion carried

**POLICE CHIEF REQUEST – AMENDMENT TO VEHICLE TOW FEES**

Mayor Kovach stated this will be presented as an Ordinance amendment at the next meeting but she reminded the council that they received an e-mail from Chief Kubinak with his recommendations.

**COUNCIL MEETING TIME CHANGES**

The town attorney, Mr. Richard Cushing, is retiring and Ms. Tara St. Angelo who has taken over for Mr. Cushing also serves on another municipality who is dealing with controversial issues which requires her to be there at this time. Tara St. Angelo cannot make one of the Tuesdays. There could be another attorney from the firm such as Matt Lyons who is here tonight but Ms. St. Angelo is more familiar with the town and would be beneficial for her to be at the meetings. The choices could be the second Tuesday and the forth Wednesday or do second and forth for both on Wednesday. Mayor Kovach asked if anyone has any objection to have the council meetings on the second and forth Wednesday beginning February 12, 2020 for the remainder of the year until something else can be determined.

Council members will check their schedules for other committees and make changes.

A motion was made by Mr. Humphrey, seconded by Ms. Johnson to amend the council meeting agenda to the second and fourth Wednesday of the month.

Vote all ayes  
Motion carried

**CORRESPONDENCE**

1. Mayor Kovach accepted a letter of resignation, with regret, from Steve Kalleser who is on the Shade Tree Commission.

A motion was made with regret by Ms. Dineen, seconded by Mr. Humphrey to accept Steve Kalleser's letter of resignation.

Vote all ayes  
Motion carried

2. The Clinton Fire Department is requesting a permit fee waiver for in the amount of \$281.00 for the replacement of two HVAC units on the roof of the firehouse.

A motion was made by Mr. Humphrey, seconded by Ms. Dineen to grant the request in the amount of \$281.00

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, Mayor Kovach

Vote all ayes  
Motion carried

3. Patrolman James E. Kramer has decided to retire from the Town of Clinton Police Department.

A motion was made with regret by Ms. Karsh, seconded by Ms. Dineen to accept Patrolman Kramer's letter of retirement

4. Mayor Kovach received a letter from Meals on Wheels in Hunterdon asking if any elected official would be honored to participate in the 18<sup>th</sup> Annual March for Meals campaign by helping to deliver meals to our senior clients during their Community Champions Week March 16-20, 2020. Meals are picked up at our nutrition sites around 10:45am and it takes approximately one hour to make the deliveries. Your commitment would be for one hour of one day. If anyone is interested in participating the information will be in the clerk's office.



5. The Town is doing the food drive again starting February 1, 2020 to July 2020 so we can beat every town in New Jersey. Last year the Town beat High Bridge and Garwood beat us by 50 lbs. Mayor Kovach will go to the Clinton Public School to see if each grade once a month can participate. The new director of the Open Cupboard Food Pantry will allow us to bring the food to them and they will keep track of the weight. Last year all the food was stored in the finance office.

## **REPORTS FROM COUNCIL & TOWN OFFICIALS**

### **Fire Chief Jeff Hedden**

The new officers for 2020 are Chief Jeff Hedden, Deputy Chief Scott Wintermute, 2 Captains Steve Barbeker and Kevin Shanahan, Lieutenant Dave Daran, 4 engineers, a training officer, accountability officer, and a safety officer. The Clinton Fire Department had 307 calls in 2019 which was two less than 2018. The breakdown is as follows 107 good intent calls meaning smell smoke or see fire not actually there; 41 confirmed fires whether car or structure; 43 accidents; 45 hazardous conditions with no fire; 7 public serves calls; and 64 alarms. The department has 1510 incident hours and spent 4490 hours on events or training giving a total of about 6000 man hours. This year the department has already completed the mandatory training for the blood drawn pathogens, confined space, hazardous material awareness under the Right to Know. CPR is set up for February 2020.

The permit fee waiver that was voted on tonight for the installation of the HVAC system is from a grant the Fire Department applied for. With this grant they are able to upgrade the two HVAC systems and update the lighting on the building to LED. The Fire Department is only contributing \$14,000 to the cost.

### **Police Chief Cory Kubinak**

1. Chief Kubinak reported that he completed and submitted the Hampton Borough proposal for the crossing guards to Mayor and Council for the shared services.
2. Chief Kubinak applied for a \$1000.00 grant for Narcan. The town has had two overdoses already this year. It looks like the town will receive the grant.

### **Councilwoman Megan Johnson**

Buildings and Grounds met and is looking into doing work on the Community Center such as siding, windows, doors, and redoing the locks. The committee is getting estimates. They are also looking for quotes for painting around 47 Leigh Street on the exterior and other side jobs on the building. They are finalizing the budget for 2020. For the Buildings and Grounds duties all is ready for the bon fire for Saturday, January 18, 2020.

Recreation had there reorganizational meeting on January 9<sup>th</sup>. The new chairperson will be Brad Cohen, Sean Rogan will be vice chairperson, and Maryann Shea will be the secretary. Ms. Johnson would like to give special thanks to Rosemary Pendergast who has stepped down as the chairperson for Recreation for over twenty plus years. Ms. Pendergast over the years has been a great contribution to the town such as bringing the town picnic back to the schedule. The Town Bon Fire is this weekend but due to weather it may have to be postponed. The decision will be made on Thursday if it is.

Summer Recreation registration papers have gone out to Clinton Public School. The registration is earlier to compete with the other camps in the area. Registration starts today and goes to February 14, 2020 offering full day and half day programs. Sign up day for the trips is one day March 19, 2019 and must be present. This is to help with the number of students, buses, and councilors needed. Ms. Johnson would like to give much credit to Ms. Intrabartola who orchestrated most of the summer recreation program.

Another item still having issues with is the insurance the vendors need to have to participate in activities in the Town. For example, the horse and carriage owner and the one man band at the picnics have problems getting the insurance the town requires. The main part is the umbrella part of the insurance. Most vendors do not have the high amount of insurance or the umbrella. The vendors can get insurance per diem but the umbrella part is for a year. It does not come per diem and can be very costly to the vender. This not only affects Recreation events but all events in town. We would lose many vendors who participated in the past or our cost will go up to have them. At this point a request is made to eliminate the umbrella part of the insurance for the Bon Fire event and will look at the requirements in insurance going forward.

A motion was made by Ms. Intrabartola, seconded by Ms. Dineen to waive the umbrella portion of the insurance for the horse and buggy at the Bon Fire.

Vote all ayes  
Motion carried

Ms. Johnson reported that she just came from the spaghetti dinner held at the Clinton Public School. It was a great success with many happy children.

#### **Councilman Humphrey**

Environmental Commission meets this coming Monday, January 20, 2020.

For the website, each council person has the ability to put up a profile if they wish. Mr. Humphrey and Ms. Intrabartola have completed theirs. Plus Mr. Humphrey would like to get an e-mail from each of the chairperson on the committee/commissions to receive e-mails from outside people. We can put a discloser on bottom to notify sending of the OPRA rules. The chairperson's e-mail would be anonymous. There still maybe concerns. Mr. Humphrey is recommending the volunteers sit for an hour presentation about ethics training to learn what can or cannot be communicated or even watch a video or sign a document proving they have done this.

Recycling: The bigger recycling issue now in the press is the buyers of recycling is going away. China put in a whole new environmental policy which basically ended the international market for sale of recycling. India was the largest purchaser for paper is now looking for such purity and the United States cannot handle. It is a lot harder of what is acceptable by the hauler. How that affects us is that majority of the town's recycling is contaminated meaning that recycling goes into the garbage. If the recycling center sees anything that is contaminated then the whole load is not acceptable and goes in the landfill. The cost for the town is 45% to 50% more than if it was recyclable. Our trash hauler, Republic, brought this to our attention that majority of the town's loads are just going in the garbage. Mr. Humphrey suggests to re-educate the public by putting out a notice one a week also to send out flyers to the public. By reeducating the public the cost may go down substantially.

#### **Nancy Burgess, Deputy Clerk**

Ms. Burgess reported the new water and sewer program with Edmunds is up and running as of January 1, 2020.

**Councilwoman Karsh**

The Economic Development Committee met and is proposing a few projects. At the February 12, 2020 council meeting she will be giving out a draft of the marketing materials and putting together a commercial database for internal purposes only not for the public. Ms. Karsh will let Ceil Covino, Town Clerk, know to put on the next agenda. They are working on some grant proposals.

**Councilwoman Dineen**

1. The Water Committee met on December 11, 2019 they meet again tomorrow. The water meter at the Hunterdon Development Center has been replaced. The projects for the 2020/ 2021 period is as follows Lebanon Borough water main replacement project, the Foster Wheeler design of the pump stations are underway, discussed the replacement of the water mains on West Main Street, and the water meter replacement project with National Metering is about 90% complete. They are also finalizing the 2020 budget.

Roads Committee met January 3, 2020. They are still working on the West Main Street pedestrian project with a few items to finish up. There was discussion on the Georges Place and the Union Road project is in the design stage. Hoping to have it complete in the summer. They also reached out to Elizabethtown Gas to allow homeowners who wish to convert to gas before the project is complete. The committee is also looking at the sidewalk damage on Fox Hill Road and exploring different options for the crosswalk by the Clinton House on West Main Street. The committee is looking into DOT grants for pedestrian improvements around town and safe routes sidewalks.

The Land Use Board had their reorganization meeting on January 7, 2020. Members remain the same with the exception of Brian Lubsen volunteer for alternate. Meetings will remain the same 1<sup>st</sup> Tuesday of the month and 3<sup>rd</sup> Tuesday if needed. The Land Use Board was supposed to hear a minor site plan approval for A & P location but was not prepared therefore moved to the February meeting. The final hearing for the 72-74 West Main Street residential apartments was voted down by the board. The subdivision project on Riverside Drive was heard and also voted down. If the applicant wants to continue he needs to reapply. The Board also discussed the A&P property changes. The plans will be presented from the developer on the 28<sup>th</sup>. This presentation will not be a decision making process it is just to have people understand what is coming on the A & P property.

**Councilman Traphagen**

The Town of Clinton First Aid and Rescue Squad had 345 calls this month and last year they had 4119 last year. The squad has sent out pamphlets for new volunteers and did a push on social media for new members. They have a new video coming out next week. They have received five new members so far.

The Historical Commission will be meeting tomorrow. They have been working on a brochure to provide information on the historic district and their guidelines. This hopefully will start conversation to help promote the historic district in a better light.

**APPROVAL OF STANDBY AND OVERTIME**

A motion was made by Mr. Humphrey, seconded by Ms. Johnson, to approve the standby and overtime pay attached to these minutes for November 29, 2019 through December 12, 2019.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen and Mayor Kovach

6 Vote ayes  
1 Abstention  
Motion carried

A motion was made by Ms. Intrabartola, seconded by Mr. Humphrey, to approve the standby and overtime pay attached to these minutes for December 13, 2019 through December 26, 2019.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen and Mayor Kovach

6 Vote ayes  
1 Abstention  
Motion carried

**PAYMENT OF BILLS**

A motion was made by Ms. Johnson, seconded by Ms. Intrabartola to approve the voucher list as attached to these minutes.

ROLL CALL: Ayes: Dineen, Humphrey, Intrabartola, Johnson, Karsh, Traphagen, And Mayor Kovach

Vote all ayes  
Motion carried

Before adjournment Councilwoman Karsh would like to mention her thoughts and prayers to those affected by the fire that took place this morning in Bound Brook. Our rescue squad and two task forces from the fire department went down to help. The result was arson. It was a tragic event and luckily there were no injuries.

**ADJOURNMENT:** There being no further business, a motion was made by Ms. Dineen, seconded by Mr. Humphrey to adjourn the meeting at 8:55 P.M.

Vote all ayes  
Motion carried

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Nancy A. Burgess, Deputy Clerk

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Mayor Janice Kovach