

TOWN OF CLINTON

SHADE TREE COMMISSION

APPROVED MINUTES – FOR 12/2/2019

Meeting called to order by acting chair John Kashwick at 7:35pm

Steve moved to appoint John Kashwick as Chair of the Commission, seconded by Cecelia, motion passed unanimously. The commission thanked Deena Roberts for her service as Chair.

Attendance: John Kashwick, Steve Kallesser, Dan Shea, Patricia Daley, Cecelia Sailer, Sherry Dineen

Motion to approve the minutes from August 15, 2019 was moved by Dan, Cecelia seconds, motion passes.

Meeting was opened to the public. No members of the public were present.

Council Liaison report:

1. Need to submit budget request for 2020. Portion for town property trees will be pulled out to go to Buildings and Grounds. STC portion proposed to be \$13,345. Dan reports 7 takedowns were directly related to Emerald Ash Borer. He proposes an extra \$1,000 to removal, trimming, etc. for maintenance and removal of ash trees and \$95 to rejoin NJ Shade Tree Federation (up from \$12,250 from last year).
2. Status of 2019 budget. Certain encumbered funds for services by Daub's Nursery will expire at the end of this calendar year. Dan has pressed Daub's and they will deliver in December.

Dan moves to join the NJ Shade Tree Federation at the \$95 (municipal level), seconded by Cecelia. Motion passes.

Old Business

1. Status of Community Forestry Management Plan. John received latest draft from Deena. He will contact Brian McDonald at DEP Forest Service to find out status of edits/revisions.
2. 2018 plantings from Daubs (see Status of 2019 budget above)
3. CEU's are fulfilled for 2019. Look for information on upcoming trainings.

New Business

1. Tree City USA application. Due February 15, 2020.
2. Annual report to DEP Forest Service. Due February 15, 2020.
3. Inspections, Takedowns, Other Tree Issues. 28 Hillside Drive (along Quarry Ridge Road), and several ash trees. Question from Mayor regarding park tree on Halstead Street.
4. Newsletter article. Generated a few questions about spotted lanternfly. Noted that this insect does not seem to lay eggs on Christmas trees. Town newsletter erroneously stated that Steve is the chair of the commission, much to his amusement.
5. Web site info. All commissions have a webpage on the town website. Communications committee loves content submitted by commissioners. We will develop content
6. Calendar of meetings for 2020. Jan. 16, Feb. 20, March 19, April 16, May 21, June 18, July 16, Aug. 20, Sept. 17, Oct. 15, Nov. 19, and Dec. 17 (3rd Thursday of each month). Schedule moved by Dan, seconded by Cecelia, motion passes.
7. Tree Expert. Commission in consensus that Lou Spanner should remain the Town Arborist.

8. Commission Secretary. Dan moves to appoint Cecelia to be secretary of the commission, Steve seconds. Motion passes.

Meeting adjourned at 8:20pm

Respectfully submitted,

Steve Kallessen