

CLINTON TOWN COUNCIL
JANUARY 25, 2023
7:30 P.M.

FLAG SALUTE
ROLL CALL
STATEMENT OF ADEQUATE NOTICE

1. APPROVAL OF MINUTES: Council Meeting and Executive Session minutes - January 11, 2023
2. PUBLIC COMMENTS
3. MAYOR'S COMMENTS
4. PUBLIC HEARING - ORDINANCE #23-03 – EASEMENT – OCHS - Block 29, Lot 19.03
5. RESOLUTION 50-23 – GRANT RT. 173 / LEIGH ST. PEDESTRIAN PROJECT
6. RESOLUTION #51-23 - \$3,000,000 GRANT
7. RESOLUTION #52-23 – APPOINTMENT OF DANIEL'S LAW REDACTOR
8. RESOLUTION #53-23 – SOLID WASTE UTILITY FEE
9. RESOLUTION #54-23 – VETERAN EXEMPTION – 6 OLSEN LANE
10. RESOLUTION #55-23 – VETERAN EXEMPTION – 24 MARUDY DRIVE
11. SPECIAL EVENTS & BANNER – SUNRISE ROTARY - DUCKY RACE / BOAT RACE
12. CORRESPONDENCE
13. REPORTS OF COUNCIL
14. STANDBY AND OVERTIME
15. PAYMENT OF BILLS
16. EXECUTIVE SESSION - if necessary
17. ADJOURNMENT

**TOWN OF CLINTON
HUNTERDON COUNTY, NEW JERSEY**

ORDINANCE # 23-03

**ORDINANCE GRANTING EASEMENT PERMIT LOCATION OF CERTAIN STRUCTURES ON
TOWN-OWNED PROPERTY (BLOCK 29, LOT 8)**

WHEREAS, Peter Ochs and Laura Chambers Ochs (the “Property Owners”) own certain property located at 36 Haver Farm Road, Clinton, New Jersey, which is designated on the tax maps of the Town of Clinton as Block 29, Lot 19.03 (the “Property”); and

WHEREAS, the Property is adjacent to certain property owned by the Town of Clinton, known as Hunts Mill Park, designated as Block 29, Lot 8 on the tax maps of the Town of Clinton (the “Park Property”); and

WHEREAS, the Property Owners inadvertently constructed certain structures which encroach on to Park Property, including a shed and swing set; and

WHEREAS, the Property Owners desire to construct a fence around the Property, which will require a 5-foot encroachment on to the Park Property, as depicted in the survey attached hereto as **Exhibit A**; and

WHEREAS, the Property Owner has requested permission from the Town of Clinton allow the shed and swing set to remain on a small portion of the Park Property and to construct a fence that encroaches on to the Park Property; and

WHEREAS, the Town Council desires to grant such permission, subject to the execution of an Easement Agreement in substantially the same form as attached hereto as Exhibit B.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Clinton, County of Hunterdon, New Jersey, as follows:

1. The Mayor and Council hereby grant Peter Ochs and Laura Chambers Ochs, the owners of Block 29, Lot 19.03, a five foot wide easement running the length of the property line between Block 29, Lot 19.03 and Block 29, Lot 8 on the survey, attached as Exhibit A for the purpose of (1) maintaining the existing shed and swing set; and (2) constructing a fence, to be in compliance with all requirements set forth in the Code of the Town of Clinton. Nothing herein shall be considered as a grant of a permit to construct the afore-mentioned fence.
2. The Mayor and Clerk are authorized to sign the easement on behalf of the Town, in substantially the same form as attached hereto as Exhibit B.
3. The consideration for the easement shall be one dollar (\$1.00).
4. The Town Attorney is authorized to record said easement upon full execution.
5. This Ordinance shall take effect upon its adoption and final publication in accordance with law.

**TOWN OF CLINTON
RESOLUTION # 50-23**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT
CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR
THE RT. 173 & LEIGH STREET PEDESTRIAN PROJECT**

WHEREAS, the Mayor and Council of the Town of Clinton is desirous to apply for funding from the New Jersey Department of Transportation's Local Aid program for the above-referenced project.

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council of the Town of Clinton formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Town's Business Administrator and Municipal Engineer are hereby authorized to submit an electronic grant application identified as 2023-LAIF-00020 to the New Jersey Department of Transportation on behalf of the Town.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Town of Clinton and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement should funding be awarded.

Janice Kovach, Mayor

ATTEST:

Cecilia Covino, RMC/CMC
Town Clerk

**TOWN OF CLINTON, HUNTERDON COUNTY
RESOLUTION #51-23**

Whereas, the Town of Clinton desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$3,000,000.00 to carry out a project for the acquisition of property and construction of a new Police Office and Emergency Management Facility.

Be it therefore RESOLVED,

- 1) that the Town of Clinton does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between

The Town of Clinton and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Mayor Janice Kovach

Councilman Nick Bruno

CERTIFICATION:

I, Cecilia Covino, the Municipal Clerk of the Town of Clinton, hereby does certify that at a meeting of the Mayor and Council held on January 25, 2023, the above RESOLUTION was duly adopted.

AFFIX GOV'T,
CORPORATE OR
NOTARY SEAL

Cecilia Covino, RMC/CMC
Municipal Clerk

TOWN OF CLINTON
HUNTERDON COUNTY, NEW JERSEY

RESOLUTION # 52-23

RESOLUTION APPOINTING A REDACTION OFFICER FOR DANIEL'S LAW

WHEREAS, Town Council of the Town of Clinton, Hunterdon County, New Jersey acknowledges a need for a Records Redaction Officer to handle the requirements for all government agencies to comply by January 12, 2023 with Daniel's Law (P.L. 2020, c.125); and

WHEREAS, the Records Redaction Officer is to register with the State of New Jersey portal to obtain a list of all registered persons for the Town and to continually receive lists of new registrants; and

WHEREAS, the Records Redaction Officer is to review and redact all past minutes, agendas, and other public information provided on the Town website and posted at the Municipal Building in public view; and

WHEREAS, the Records Redaction Officer shall be responsible for reviewing all responses to Open Public Records Act ("OPRA") requests for redactions necessary under Daniel's Law; and

WHEREAS, in the absence or unavailability of the Records Redaction Officer, the Records Redaction Officer may delegate her / his duties to another employee of the Town of Clinton; and

WHEREAS, the Town Tax Collector and Town Tax Assessor shall be appointed as Alternate Records Redaction Officers for the purpose of registering to receive the lists of registrants and redacting any property, tax, or utility records as needed; and

WHEREAS, a member of the Town of Clinton Police Department shall be appointed as an Alternate Records Redaction Officer for the purpose of registering to receive the lists of registrants and redacting any police department records as needed; and

WHEREAS, the Town Council may appoint additional Alternate Records Redaction Officers as it deems appropriate; and

WHEREAS, the Alternate Records Redaction Officers are to register with the State of New Jersey portal or shall arrange with the Records Redaction Officer to otherwise continually receive copies of the lists of new registrants.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, as follows:

1. The positions of Records Redaction Officer and Alternate Records Redaction Officer are hereby established. Persons appointed to such positions shall serve without additional compensation.
2. All Records Redaction Officers (including Alternates) shall register with the State of New Jersey portal to receive lists of new registrants under Daniel's Law and shall be responsible for redacting records noted below as necessary pursuant to Daniel's Law.

3. Cecilia Covino is appointed as the Records Redaction Officer for the Town of Clinton effective January 25, 2023.
4. Fran Kuczynski (Town Tax Assessor) and Kathy Olsen (Tax Collector) are appointed as Alternate Records Redaction Officers for the purpose of redacting property, tax, and utility records in their possession.
5. Matthew Ellis (Patrolman) is appointed as an Alternate Records Redaction Officer for the purpose of redacting records held by the Town of Clinton Police Department.
6. This Resolution shall take effect immediately.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Town of Clinton Council at a meeting held on _____.

Cecilia Covino, Clerk

Janice Kovach, Mayor

TOWN OF CLINTON
HUNTERDON COUNTY, NEW JERSEY

RESOLUTION # 53-23

RESOLUTION ESTABLISHING A SOLID WASTE UTILITY FEE

WHEREAS, pursuant to Ordinance No.22-13, the Town of Clinton established a solid waste utility;

WHEREAS, Section 82-3(D) of the Code of the Town of Clinton provides that a flat-rate quarterly fee to be charged to each residential unit for the removal of solid waste shall be set by resolution adopted by the Town Council; and

WHEREAS, the Town's Administrator and Chief Financial Officer have recommended a quarterly fee of \$49.50; and

WHEREAS, the Mayor and Town Council have reviewed this recommendation and find the recommended amount to be appropriate and calculated in compliance with Section 82-3(D) of the Code of the Town of Clinton.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, as follows:

1. The quarterly fee charged to each residential unit in the Town of Clinton for the removal of solid waste shall be \$ 49.50.
2. This Resolution shall take effect immediately.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Town of Clinton Council at a meeting held on January 25, 2023.

Cecilia Covino, Clerk

Janice Kovach, Mayor



TOWN OF CLINTON
INCORPORATED APRIL 5, 1865
43 Leigh St., P.O. Box 5194
Clinton, NJ 08809-5194
TEL: (908) 735-2275 FAX: (908) 735-8082

TOWN OF CLINTON

RESOLUTION # 54-23

WHEREAS, Steven Mincks, owner of property located at 6 Olsens Lane, Block 31 Lot 29, in the Town of Clinton was declared 100% disabled by the Veteran's Administration on September 27, 2021 and

WHEREAS, Steven Mincks made application to the Town of Clinton on December 20, 2022 for tax exempt status, and

WHEREAS, the Town of Clinton Tax Assessor changed the necessary status on this property as of January 1, 2023 Mr. Steven Mincks property will be listed as tax exempt, and

NOW THEREFORE RESOLVED by the Mayor and Council of the Town of Clinton that the Tax Collector remove the amount due for the 1st & 2nd quarter 2023 in the total amount of \$7,614.11.

I, Cecilia Covino, Clerk of the Town of Clinton, do hereby certify the foregoing to be a true copy of a resolution adopted by the Town of Clinton Mayor & Council at a meeting on January 25, 2023.

Cecilia Covino, RMC, CMC
Town Clerk



TOWN OF CLINTON
INCORPORATED APRIL 5, 1865
43 Leigh St., P.O. Box 5194
Clinton, NJ 08809-5194
TEL: (908) 735-2275 FAX: (908) 735-8082

TOWN OF CLINTON

RESOLUTION # 55-23

WHEREAS, Jonathon McKnight, owner of property located at 24 Marudy Drive, Block 6 Lot 35, in the Town of Clinton was declared 100% disabled by the Veteran's Administration on May 1, 2020 and

WHEREAS, Jonathon McKnight made application to the Town of Clinton on December 7, 2022 for tax exempt status, and

WHEREAS, the Town of Clinton Tax Assessor changed the necessary status on this property as of January 1, 2023 Mr. Jonathon McKnight property will be listed as tax exempt, and

NOW THEREFORE RESOLVED by the Mayor and Council of the Town of Clinton that the Tax Collector remove the amount due for the 1st & 2nd quarter 2023 in the total amount of \$6,223.27.

I, Cecilia Covino, Clerk of the Town of Clinton, do hereby certify the foregoing to be a true copy of a resolution adopted by the Town of Clinton Mayor & Council at a meeting on January 25, 2023.

Cecilia Covino, RMC, CMC
Town Clerk