

TOWN OF CLINTON
RE-ORGANIZATION MEETING
JANUARY 3, 2023
6:00 P.M..

CALL TO ORDER & FLAG SALUTE

ROLL CALL

STATEMENT OF ADEQUATE NOTICE

SWEARING IN OF COUNCILWOMAN MARY "MOLLY" PADMOS

SWEARING IN OF COUNCILMAN ROSS TRAPHAGEN

MAYOR'S COMMENTS

PUBLIC COMMENTS

RESOLUTIONS:

1. RESOLUTION APPOINTING MUNICIPAL ATTORNEY: Gebhardt & Kiefer
2. RESOLUTION APPOINTING MUNICIPAL ENGINEER: Van Cleef Engineering
3. RESOLUTION APPOINTING ALTERNATE TOWN ENGINEER: Suburban Consulting Engineers, Inc.
4. RESOLUTION APPOINTING WATER CONSULTING ENGINEER: Suburban Consulting Engineers, Inc.
5. RESOLUTION APPOINTING SEWER ENGINEER: Suburban Consulting Engineers, Inc.
6. RESOLUTION APPOINTING SEWER CONSULTING ENGINEER: Suburban Consulting Engineers, Inc.
7. RESOLUTION APPOINTING ALTERNATE SEWER ENGINEER: Van Cleef Engineering
8. RESOLUTION APPOINTING ALTERNATE WATER ENGINEER: Van Cleef Engineering
9. RESOLUTION APPOINTING STATEWIDE INSURANCE FUND COMMISSIONER: Richard Phelan,
Cecilia Covino -alternate
10. RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT: Brown and Brown
11. RESOLUTION APPOINTING MUNICIPAL INSURANCE AGENT: Brown and Brown
12. RESOLUTION APPOINTING BOND COUNSEL: McManimon & Scotland
13. RESOLUTION APPOINTING MUNICIPAL AUDITOR: Suplee, Clooney, and Company
14. RESOLUTION APPOINTING MUNICIPAL PLANNER: Kyle & McManus Associates LLC
15. RESOLUTION APPOINTING TOWN ARBORIST: Spanner Shrubs & Trees
- 16 – 18. RESOLUTIONS FOR THE TOWN OF CLINTON COURT:
 16. Court Administrator Kimberly Marino
 17. Prosecutor Katharine Errickson
Alternate Prosecutor Jordan Rickards
 18. Public Defender Scott Mitzner
Alternate Public Defender Anthony RotunnoNote: Municipal Court Judge Erik M. Perkins – Exp. 2024

19. RESOLUTION FOR CHECK SIGNING AUTHORIZATION
20. RESOLUTION AUTHORIZING CHECKS BEING ISSUED TO NJ MOTOR VEHICLES COMMISSION
21. RESOLUTION FOR APPOINTMENT OF MUNICIPAL OFFICIALS
22. RESOLUTION FOR APPOINTMENT OF BOARD, COMMITTEE & COMMISSION MEMBERS
23. COUNCIL APPOINTMENTS
24. RESOLUTION AUTHORIZING MUNICIPAL ATTORNEY and TAX ASSESSOR TO FILE CORRECTIVE APPEALS
25. RESOLUTION FOR REDEMPTION CALCULATIONS FEE
26. RESOLUTION APPROVING BANK DEPOSITORIES
27. RESOLUTION FOR INVESTMENTS
28. RESOLUTION FOR OFFICIAL NEWSPAPERS
29. RESOLUTION FOR INTEREST RATES
30. RESOLUTION SETTING 2023 COUNCIL MEETING DATES
31. RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND
32. RESOLUTION FOR 2023 TEMPORARY BUDGET
- 33-35. RESOLUTIONS FOR 2023 SALARIES:
 33. NON-CONTRACTUAL
 34. TEAMSTERS
 35. POLICE
36. RESOLUTION AUTHORIZING SIGNING CHECKS FOR MAILING OF UTILITY BILLS
37. RESOLUTION TO MAINTAIN PETTY CASH FUND FOR THE MUNICIPAL CLERK
38. RESOLUTION TO MAINTAIN PETTY CASH FUND FOR THE POLICE CHIEF
39. RESOLUTION TO USE APPROVED VENDORS DURING WATER EMERGENCY
40. RESOLUTION APPOINTING ANIMAL CONTROL OFFICER, Laura Roerig, ACO
41. RESOLUTION AUTHORIZING CONTRACT WITH ARCHITECT – Nader House of Design
42. RESOLUTION FOR CHECK SIGNING AUTHORIZATION

PAYMENT OF BILLS

ANNOUNCEMENTS -

ADJOURNMENT

Happy New Year 2023!

RESOLUTIONS will not be read in their entirety. They have been posted on the Town Bulletin Board and copies have been made available to the press.

**RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
2023 Fund Year**

WHEREAS, _____ (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of _____ and State of New Jersey, as follows:

1. _____ (Local Unit) hereby appoints _____ its Risk Management Consultant.

2. The _____ (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year **2023** in the form attached hereto.

Name of Entity: _____

Attest:

Name

Name and title

Certification

I, _____, Clerk of the _____, County of _____, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on _____, 20__

Clerk

Witness my hand and seal of the

_____ of _____ This day of _____, 20__

STATEWIDE INSURANCE FUND
RISK MANAGEMENT CONSULTANT'S AGREEMENT

2023 Fund Year

THIS AGREEMENT entered into this _____ day of _____ 20____, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, _____ ("MEMBER") and _____ ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.

- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claim settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND'S Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER'S assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND'S assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2023** to **January 1, 2024**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____

STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER
2023 Fund Year

WHEREAS, _____ (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the _____

(Local Unit) that _____
(*entity's elected official or employee*) is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2023**; and

BE IT FURTHER RESOLVED that _____
(second elected official or employee) is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2023**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: _____

ATTEST:

By: _____

Clerk

Print Name: _____

Title: _____

This Resolution agreed to the _____ day of _____, 20_____, by a vote of:

_____ Affirmative _____ Abstain _____ Negative _____ Absent



STATEWIDE INSURANCE FUND

A JOINT INSURANCE FUND SERVING NEW JERSEY'S COMMUNITIES SINCE 1994

ONE SYLVAN WAY

PARSIPPANY, NJ 07054

862-260-2050

FAX 862-260-2058

Let Statewide Insurance Fund better serve you by reaching the right people in your Entity. Please provide information for the individuals we should contact regarding the following Statewide Insurance Fund membership benefits:

Entity Name *

Primary Contact

The Primary Contact is the main point of contact for communication from Statewide

Primary Contact Name

Primary Contact Professional Title

Primary Contact Phone

Primary Contact Email Address

Fund Commissioner

The Fund Commissioner is the person who represents members for official Fund business and is appointed by the member's governing body via resolution.

Fund Commissioner Name

Fund Commissioner Email

Alternate Fund Commissioner

The Alternate Fund Commissioner is the backup for the Fund Commissioner governing body, appointed via resolution by the governing body of the member.

Alternate Fund Commissioner Name

Alternate Fund Commissioner Email

Billing Contact

The Billing Contact will receive invoices.

Billing Contact Name

Billing Contact Professional Title

Billing Contact Phone

Billing Contact Email Address

Claim Contact

The Claim Contact receives claims related correspondence.

Claim Contact Name

Claim Contact Professional Title

Claim Contact Phone

Claim Contact Email Address

IT Contact

The IT Contact receives IT related correspondence and is breach contact.

IT Contact Name

If Vendor, IT Vendor Company Name

IT Contact Phone

IT Contact Email Address

TOWN OF CLINTON

RESOLUTION 23-23

COUNCIL APPOINTMENTS 2023

2023	Mayor	Bruno	Kashwick	Padmos	Johnson	Perloff	Traphagen
Affordable Housing	X						
Board of Assistance - Ceil Covino			X				
Board of Health - Ceil Covino				X			
Building and Ground / Roads		X*		X	X		
Clinton Guild Liaison						X	
Communications/Newsletter				X			X*
Economic Development/Grants				X		X	
Environmental Commission			X				
Finance	X*				X	X	
Fire Commissioner		X					
Historic Commission							X
Insurance Committee			X			X	X
Land Use Board	X	X					
Park Committee		X		X	X		
Personnel		X	X		X		
Platinum Club			X	X			
Police Building	X	X					X
Police Commission/Laborers	X*				X	X	
Recreation Committee						X	
Rescue Squad							X
School Board					X		
Sewer Committee	X*				X		X
Shade Tree Commission			X				
Water Committee	X*	X				X	

*CHAIR

TOWN OF CLINTON

RESOLUTION #1-23

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH
GEBHARDT & KIEFER FOR MUNICIPAL ATTORNEY

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Gebhardt & Kiefer has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, Gebhardt & Kiefer has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Municipal Attorney from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by Gebhardt & Kiefer; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following budget account: Current Budget, Legal, and Other Expenses

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with Gebhardt & Kiefer as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and the office of Gebhardt & Kiefer.

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION #2-23

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH
VAN CLEEF ENGINEERING FOR MUNICIPAL ENGINEER

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Van Cleef Engineering has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, Van Cleef Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that Van Cleef Engineering has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Municipal Engineer from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by Van Cleef Engineering; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following budget account: Current Budget, Engineering, and Other Expenses

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with Van Cleef Engineering as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering.

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION #3-23

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH
SUBURBAN CONSULTING ENGINEERS, INC. FOR ALTERNATE TOWN ENGINEER

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of an Alternate Town Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Suburban Consulting Engineers, Inc. has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, Suburban Consulting Engineers, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Suburban Consulting Engineers, Inc. has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Alternate Town Engineer from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by Suburban Consulting Engineers, Inc.; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following budget account: Current Budget, Engineering, and Other Expenses

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with Suburban Consulting Engineers, Inc. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and Suburban Consulting Engineers, Inc.

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 4-23

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH
SUBURBAN CONSULTING ENGINEERS, INC. FOR WATER CONSULTING ENGINEER

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of a Water Consulting Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Suburban Consulting Engineers, Inc. has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, Suburban Consulting Engineers, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Suburban Consulting Engineers, Inc. has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Water Consulting Engineer from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by Suburban Consulting Engineers, Inc.; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following budget account: Water Utility Budget, Engineering, and Other Expenses

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with Suburban Consulting Engineers, Inc. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and Suburban Consulting Engineers, Inc.

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 5-23

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT SUBURBAN CONSULTING ENGINEERS, INC. FOR SEWER ENGINEER

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of a Sewer Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Suburban Consulting Engineers, Inc. has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, Suburban Consulting Engineers, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Sewer Engineer from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by Suburban Consulting Engineers, Inc.; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following budget account: Sewer Budget, Engineering, and Other Expenses

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with David Chanda and Andrew Holt of Suburban Consulting Engineers, Inc. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and Suburban Consulting Engineers, Inc.

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 6-23

APPOINTMENT OF SEWER CONSULTING ENGINEER

WHEREAS, there exists a need for the retaining and hiring of consulting engineering services, and

WHEREAS, funds are or will be made for this purpose, as provided in the 2023 municipal budget, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services must be publicly advertised,

NOW, THEREFORE BE IT RESOLVED by the Common Council of the Town of Clinton as follows:

1. The firm Suburban Consulting Engineers, Inc. are hereby appointed as sewer consulting engineer to perform municipal services for the Town of Clinton during the period encompassed in the 2023 municipal budget, the amount of said contract not to exceed the amount budgeted for engineering services.
2. The Mayor and Town Clerk are hereby authorized and directed to execute agreements with Suburban Consulting Engineers.:
3. This contract is awarded as a professional service under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.).
4. A copy of this resolution and the contract between the Town of Clinton and Suburban Consulting Engineers will be made available for public inspection in the offices of the Town Clerk during normal business hours.
5. Notice of these appointments shall be published in the Hunterdon Review as required by law.

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 7-23

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH
VAN CLEEF ENGINEERING FOR ALTERNATE SEWER ENGINEER

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of an Alternate Sewer Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Van Cleef Engineering has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, Van Cleef Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that Van Cleef Engineering has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Alternate Sewer Engineer from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by Van Cleef Engineering; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following budget account: Sewer Budget, Engineering, and Other Expenses

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with Van Cleef Engineering as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering.

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 8-23

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH
VAN CLEEF ENGINEERING FOR ALTERNATE WATER ENGINEER

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of an Alternate Water Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Van Cleef Engineering has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, Van Cleef Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Alternate Water Engineer from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by Van Cleef Engineering; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following budget account: Water Utility Budget, Engineering, and Other Expenses

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with Van Cleef Engineering as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and Van Cleef Engineering.

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 9-23

RESOLUTION APPOINTING STATEWIDE INSURANCE FUND COMMISSIONER

WHEREAS, the Town of Clinton (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Town of Clinton that Richard Phelan, Public Works/Business Administrator, is hereby appointed as the Fund Commissioner for the Local Unit for the year 2023; and

BE IT FURTHER RESOLVED that Cecilia Covino, Municipal Clerk, is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2023; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Town of Clinton

By: _____
Janice Kovach, Mayor

ATTEST:

Cecilia Covino, Municipal Clerk

This Resolution agreed to the 3rd day of January, 2023 by a vote of:

___ Affirmative ___ Abstain ___ Negative ___ Absent

TOWN OF CLINTON

RESOLUTION # 10-23

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Town of Clinton (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Hunterdon, and State of New Jersey, as follows:

1. The Town of Clinton hereby appoints Brown and Brown as its local Risk Management Consultant.
2. The Public Works/Business Administrator and the Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2033 in the form attached hereto.

Name of Entity: Town of Clinton

Attest:

Richard Phelan
Public Works/Business Administrator

Certification

I, Cecilia Covino, Clerk of the Town of Clinton, County of Hunterdon, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on this 3rd day of January, 2023

Cecilia Covino, RMC/CMS
Municipal Clerk

Witness my hand and seal of the Town of Clinton on this 3rd day of January 2023

**2023 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 3rd day of January, 2023 among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Town of Clinton, ("MEMBER") and Brown and Brown ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.

- (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.
1. The term of this Agreement shall be from **January 1, 2023** to **January 1, 2024**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
2. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
3. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____

TOWN OF CLINTON

RESOLUTION # 11-23

APPOINTMENT OF MUNICIPAL INSURANCE AGENT

BE IT RESOLVED, that Brown and Brown, is hereby appointed to serve as Insurance Agent for the Town of Clinton, in the County of Hunterdon, for the calendar year 2023, and

BE IT RESOLVED, that pursuant to the requirement for the statutory insurance services for the year 2023 for the Town of Clinton, in the County of Hunterdon, and the requirements under the Local Public Contracts Law, the following resolution is hereby adopted:

WHEREAS, there exists a need for the performance of the statutory insurance services for the year 2023, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the Town of Clinton, in the County of Hunterdon, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute an agreement with Brown and Brown.
2. This contract is awarded as a "Professional Service" under the provisions of the Local Public Contracts Law, subject to N.J.S.A. 40A:11-1 et seq.) which states that "No local unit shall be required to advertise for bids for any of the work performed pursuant to 40A:5-4"
3. A notice of this action shall be printed once in the Hunterdon Review.

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 12-23

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH
McMANIMON & SCOTLAND FOR BOND COUNSEL SERVICES

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of a Bond Counsel Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, McManimon & Scotland has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, McManimon & Scotland has completed and submitted a Business Entity Disclosure Certification which certifies that McManimon & Scotland has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Bond Counsel Attorney from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by McManimon & Scotland; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following budget account: Current, Water and Sewer Budgets, Legal, Other Expenses

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with McManimon & Scotland as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and McManimon & Scotland.

Cecilia Covino, RMC/CMC
Municipal Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 13-23

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH
SUPLEE, CLOONEY AND COMPANY FOR MUNICIPAL AUDITOR

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of a Municipal Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Suplee, Clooney and Company has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, Suplee, Clooney and Company has completed and submitted a Business Entity Disclosure Certification which certifies that Suplee, Clooney and Company has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Municipal Auditor from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by Suplee, Clooney and Company; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following budget account: Current Budget, Audit, and Other Expenses

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with Suplee, Clooney and Company as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and Suplee, Clooney and Company.

Cecilia Covino, RMC/CMC
Municipal Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 14-23

RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH
KYLE & McMANUS ASSOCIATES LLC FOR MUNICIPAL PLANNER

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of a Municipal Planner as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Kyle & McManus Associates LLC has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, Kyle & McManus Associates LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Kyle & McManus Associates LLC has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the Municipal Planner from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by Kyle & McManus Associates LLC; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available in the following budget account: Current Budget, Legal, Other Expenses

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with Kyle & McManus Associates LLC as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and Kyle & McManus Associates LLC.

Cecilia Covino, RMC/CMC
Municipal Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 15-23

APPOINTMENT OF TOWN ARBORIST

BE IT RESOLVED, that Spanner Shrub & Tree Care is hereby appointed to serve as the Town of Clinton's Tree Expert for the 2023 calendar year; and

BE IT FURTHER RESOLVED, that pursuant to the requirements under the Local Public Contracts Act, the following resolution is hereby adopted:

WHEREAS, the Town of Clinton has many specimen and ornamental trees in its right of ways that require the services of a highly trained tree expert to diagnose problems, the cause of their diseases, and perform preventative care necessary for the trees in the Town; and

WHEREAS these services cannot readily be put out to bid because they are extraordinary and unique and require an individual with great skill, knowledge, and experience in the diagnosis of tree related problems; and

WHEREAS Spanner Shrub & Tree Care has extensive expertise diagnosing such problems, has a well-deserved reputation as a tree expert, and has spent many years advising the Town in the care and maintenance of its trees; and

WHEREAS funds are or will be made available for this purpose to be certified by the Local Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Clinton as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute a contract, without competitive bidding, with Spanner Shrub & Tree Care for tree diagnostic and rehabilitation services.
2. The work to be performed by Spanner Shrub & Tree Care shall be in accordance with proposals approved by the Mayor and Council.

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 16-23

AUTHORIZING THE MUNICIPAL COURT OF THE TOWN OF CLINTON
TO ENGAGE A MUNICIPAL COURT ADMINISTRATOR

WHEREAS, the Town of Clinton, Hunterdon County, New Jersey, has entered into an inter-local municipal services agreement for the creation of a shared municipal court with the Township of Clinton; and

WHEREAS, this court will be known as the Municipal Court of the Town of Clinton; and

WHEREAS, the Municipal Court requires the services of a Municipal Court Administrator for the Calendar Year 2023; and

WHEREAS, the Municipal Court of the Town of Clinton has authorized the appointment of the person named herein as the Court Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, hereby ratifies the Appointment of Kimberly Marino as the Certified Court Administrator of the Municipal Court of the Town of Clinton for the Calendar Year 2023.

Janice Kovach, Mayor

ATTEST:

Cecilia Covino, RMC/CMC
Town Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 17-23

AUTHORIZING THE MUNICIPAL COURT OF THE TOWN OF CLINTON
TO ENGAGE A MUNICIPAL COURT PROSECUTOR AND ALTERNATE PROSECUTOR

WHEREAS, the Town of Clinton, Hunterdon County, New Jersey, has entered into an inter-local municipal services agreement for the creation of a shared municipal court with the Township of Clinton; and

WHEREAS, this court will be known as the Municipal Court of the Town of Clinton; and

WHEREAS, the Municipal Court requires the services of Municipal Court Prosecutor for the Calendar Year 2023; and

WHEREAS, the Municipal Court of the Town of Clinton has authorized the appointment of the person named herein as the Court Prosecutor and the appointment of the person named herein as the Alternate Prosecutor.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, hereby ratifies the Appointment of Katharine Errickson of the Errickson Law Group, LLC, as the Court Prosecutor and the Appointment of Jordan Rickards as the Alternate Prosecutor of the Municipal Court of the Town of Clinton for the Calendar Year 2023.

Janice Kovach, Mayor

ATTEST:

Cecilia Covino, RMC/CMC
Town Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 18-23

APPOINTING THE MUNICIPAL COURT OF THE TOWN OF CLINTON PUBLIC
DEFENDER AND THE CONFLICT / ALTERNATE PUBLIC DEFENDER

WHEREAS, the Town of Clinton, Hunterdon County, New Jersey, has entered into an inter-local municipal services agreement for the creation of a shared municipal court with the Township of Clinton; and

WHEREAS, this court will be known as the Municipal Court of the Town of Clinton; and

WHEREAS, the Municipal Court of the Town of Clinton has authorized the appointment of the persons named herein as the Public Defender and the Conflict /Alternate Public Defender.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, hereby ratifies the Appointment of Scott Mitzner as the Public Defender and Anthony Rotunno as the Conflict /Alternate Public Defender of the Municipal Court of the Town of Clinton for the Calendar Year 2023.

Janice Kovach, Mayor

ATTEST:

Cecilia Covino, RMC/CMC
Town Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION #19-23

CHECK SIGNING AUTHORIZATION

WHEREAS, from time to time the Mayor is unavailable to sign checks, and

WHEREAS, it is necessary that an additional person be authorized to sign checks in the absence of the Mayor so that bills can be paid in a timely manner,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton, that in the absence of the Mayor, Councilwoman Megan Johnson, be authorized to sign checks.

Cecilia Covino, RMC/CMC
Town Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 20-23

AUTHORIZATION TO ISSUE CHECKS TO THE NJ MOTOR VEHICLE COMMISSION

WHEREAS, the Town of Clinton has the need to register municipal vehicles during the calendar year; and

WHEREAS, the first Council meeting is held on the second Wednesday of the month when bills are approved for payment and the delay in registering vehicles would impact their use;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Clinton that the Chief Financial Officer be authorized to issue a check payable to the NJ Motor Vehicles Commission for the amount required to register municipal vehicles; and

BE IT FURTHER RESOLVED that the Mayor be authorized to sign said check providing that the voucher for said payment be included on the bill list for approval at the next Council Meeting.

Cecilia Covino, RMC/CMC
Municipal Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION #21-23 (1 of 2)

APPOINTMENTS OF MUNICIPAL OFFICIALS

<u>APPOINTMENTS – MUNICIPAL OFFICIALS</u>		<u>2023</u>
Municipal Clerk	Cecilia Covino	Tenured
Deputy Municipal Clerk	Nancy Burgess	1 Yr. Appt
Registrar	Cecilia Covino	Tenured
Deputy Registrar	Nancy Burgess	1 Yr. Appt.
Assessment Search Officer	Cecilia Covino	1 Yr. Appt
Tax Search Officer	Joy Wilson	1 Yr. Appt
Chief Financial Officer	Kathy Olsen	Tenured
Deputy Treasurer	Joy Wilson	1 Yr. Appt
Tax Collector	Kathy Olsen	Tenured
Deputy Tax Collector	Joy Wilson	1 Yr. Appt
Financial Assistant	Allison Witt	1 Yr. Appt
Collector of Sewer Rents	Cecilia Covino	1 Yr. Appt
Collector of Water Rents	Nancy Burgess	1 Yr. Appt
Zoning Officer	Allison Witt	1 Yr. Appt
Construction Official	Dan Niro	Tenured
Construction Control Officer	Allison Witt	1 Yr. Appt
Fire Official	John Daniels	1 Yr. Appt.
Electrical Inspector and Building Inspector Electrical Sub Code Official	Peter Buchanan	1 Yr. Appt.
Plumbing Sub Code Official, Building Sub Code Official, and Building Inspector	Dan Niro	Tenured
Fire Sub Code Official and Fire Inspector	Tracy Wenskowski	2 nd . of 4 year Appt.

TOWN OF CLINTON

RESOLUTION #21-23 (2 of 2)

ADDITIONAL MUNICIPAL APPOINTMENTS

2023

Code Enforcement / Housing Officer	Allison Witt	1 Yr. Appt
Water Superintendent	Art Dysart	1 Yr. Appt
Superintendent – WWTP	Bob Niezgoda	1 Yr. Appt
Lab Super & Manager – WWTP	Bryan Lubsen	1 Yr. Appt
Land Use Secretary	Allison Witt	1 Yr. Appt
Board of Health Secretary	Cecilia Covino	1 Yr. Appt
School Crossing Guards	Suzanne Ocello	1 Yr. Appt
	Lisa Kubinak	1 Yr. Appt
	Jennifer Frohlich	1 Yr. Appt
	Gloria Schreck	1 Yr. Appt
	Leo Rodrigues	1 Yr. Appt
	Tara Fioto	1 Yr. Appt
	Holly Smith	1 Yr. Appt
	Janet Chamberlain	1 Yr. Appt
Town Physician	The Doctor's In	1 Yr. Appt
	St. Luke's Care Now	1 Yr. Appt
Rep. to Office on Aging	Vacancy	1 Yr. Appt
Tax Assessor	Fran Kuczynski	Tenured
Public Agency Compliance Officer (PACO)	Kathy Olsen	1 Yr. Appt

RESOLUTION #22-23

2023 - BOARDS, COMMISSIONS, AND COMMITTEES

AFFORDABLE HOUSING 3 Year Appointment

Mayor	Council Rep
Sally Simpson	(2023) Senior Rep.
Kathleen Colognato	(2023)
John Curreri	(2023)

BOARD OF HEALTH (3 Year Appointment – (Mayor Appointment)

Molly Padmos	(Council Rep.)
Judy Lilien	(2025) Chairperson
Ann Holt	(2024)
Sally Simpson	(2025)
Sharon Dysart	(2024)

COMMUNICATIONS COMMITTEE (1 Year Appointment)

Molly Padmos	Council Rep.
Ross Traphagen	Council Rep.
Nancy Burgess	
John Creech	

ECONOMIC DEVELOPMENT & GRANTS COMMITTEE

Molly Padmos	Council Rep.
Kyle Perloff	Council Rep.
Elizabeth Halpin	
John Creech	Chairperson
Devon Stone	Business owner

EMERGENCY MANAGEMENT (2 Year Appointment)

Coordinator	Cory Kubinak - Police Chief (3 rd yr of 3 yr. Appt)
Deputy Coordinator	Chris Miller

TEAM

Law Enforcement Coordinator	Police Chief
Mayor	Janice Kovach – Mayor
Water	
Sewer	

ENVIRONMENTAL COMMISSION – (3 Year Appointment)

John Kashwick	(Council Rep.) (2026)
Vacant	(2026) Land Use Board Liaison
Dean Solomos	(2026)
Kim Stentz	(2023) Shade Tree Liaison
Rebecca Walters	(2023)
Veronique Lambert	
Mike Humphrey	Chairperson

FILMING COMMISSION – (1 Year Appointment)

J. Cory Kubinak	Chief of Police
Janice Kovach	Mayor

HISTORIC PRESERVATION COMMISSION – (3 Year Appointment)

Vacancy	Town Historian – 1 Yr. Appt. Interim Chair
Ross Traphagen	Council Rep.
Carol Crawford-Jones	(2026)
Holly Lione	(2024)
Marcia Hansen	(2023)
Carol Beder	(2023)
Roger Mellick	(2026)
Rosemarie Platt	(2026)
Donna Van Weeren	(2024) Liaison to Land Use Board

Alt. #1

Norma Kania

OFFICE ON AGING - 1 Year Appointment

Nora Klippstein	Municipal Coordinator
-----------------	-----------------------

PLATINUM COMMITTEE

Molly Padmos	Council Rep.
John Kashwick	Council Rep.
Norma Kania	
Galen Tinder	

LAND USE BOARD

(4 Year Appointment)

Class I	Janice Kovach	Mayor - concurrent with mayor's term (2023)
Class II	Ken Carberry	(2025) Liaison to Environmental Commission
Class III	Nick Bruno	(2023) 1 year term concurrent with council term
Class IV	Donna Van Weeren	(2025) Liaison to Historic Commission
	Neil Viotto	(2024)
	Craig Sailer	(2026) Chairman
	Bryan Lubsen	(2024)
	James Smith	(2026)
	Jonas DeVita	(2025)
Alternates: #1	Chesley Snider	(2023)
Alternate #2	Sherry Dineen	(2024)

RECREATION COMMITTEE – (Mayor Appointment)

Kyle Perloff	(Council Rep.) Plenary Member – Ex-Officio -non voting (Council Rep.) Member – voting member
Paul Arnold	(2025)
Brad Cohen	(2023)
Sean Rogan, Vice chair	(2026)
Mary Ann Shea, Chair	(2023)
Laura Burr, Secretary	(2023)
Dino Rentoulis	(2024)
Kristina Tuxhorn	(2023) – 2 year term

Alternate #1

Liz Hedden 1 year term

Alternate #2

Tony DiFabio 1 year term

SHADE TREE COMMISSION

(5 Year Appointment)

John Kashwick	(Council Rep.) (non-voting member)
Kim Stentz	(2026) (Environmental commission liaison)
Patricia Daley	(2024)
Denise Birmingham	
Claire Birmingham (?)	
Vacancy	

S.W.A.C.

(1 Year Appointment)

N/A

TOWN OF CLINTON

RESOLUTION # 24-23

AUTHORIZING MUNICIPAL ATTORNEY and THE TAX ASSESSOR TO FILE
CORRECTIVE APPEALS AND COUNTER CLAIMS

WHEREAS, from time to time errors are made in computing tax assessments; and

WHEREAS, it is necessary for the Town of Clinton to file corrective appeals of such errors with the Hunterdon County Board of Taxation; and

WHEREAS, it is also necessary for the Town of Clinton to file, in cases of increase, counterclaims as deemed necessary, with the Hunterdon County Board of Taxation; and

WHEREAS, the Attorney General has determined that the proper persons to file or defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals, are the Municipal Attorney and the Tax Assessor,

NOW, THEREFORE, BE IT RESOLVED by the Town Council that the Municipal Attorney and the Tax Assessor of the Town of Clinton are hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation and to sign stipulations of appeals on behalf of the Town of Clinton which he/she feels are proper and in the best interest of the municipality.

BE IT FURTHER RESOLVED by the Town Council that the Municipal Attorney and the Tax Assessor of the Town of Clinton are hereby authorized to file counterclaims in cases of increase with the Hunterdon County Board of Taxation as necessary. That the Tax Assessor send written copies of such corrected assessments to the Chief Financial Officer/Tax Collector, the Mayor and Council and the individuals involved no later than June 1, 2023.

Mayor Janice Kovach

ATTEST:

Cecilia Covino, RMC/CMC, Town Clerk

I, Cecilia Covino, Clerk of the Town of Clinton, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Mayor and Council at their re-organization meeting held January 3, 2023.

Cecilia Covino, RMC/CMC
Town Clerk

TOWN OF CLINTON

RESOLUTION # 25-23

REDEMPTION CALCULATIONS FEES

WHEREAS as a result of law P.L. 2010, c320, pertaining to fees that are chargeable through the Tax Collector's Office, a new fee for the redemption calculations was adopted, and;

WHEREAS the law provides for a fee up to \$50.00 for each calculation of a redemption for a lienholder, and;

WHEREAS the law allows a property owner or a person who has a right to redeem the ability to request two redemption calculations per year at no cost, and;

WHEREAS if additional redemption requests are received, within a calendar year, By the property owner or person who has a right to redeem, the law allows the Tax Collector to charge a fee of \$50.00 for each calculation;

THEREFORE, BE IT RESOLVED, the fee for each additional redemption request submitted to the Town of Clinton Tax Collector will be \$50.00 for each calculation.

Mayor Janice Kovach

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 26-23

APPROVING BANK DEPOSITORIES

BE IT RESOLVED, that Official Bank Depositories for the Town of Clinton be designated as follows for the year 2023:

TD Bank
PNC Bank
Unity Bank
Wells Fargo
Bank of America
Peapack-Gladstone Bank
New Jersey Cash Management
Investors Savings
Provident Bank
Chase

Cecilia Covino, RMC/CMC
Municipal Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION #27-23

RESOLUTION FOR INVESTMENTS

WHEREAS, it is in the best interest of the Town of Clinton to make investments from time to time of funds in the Current Account, Water and Sewer operating Accounts and;

WHEREAS, changes in the investments must be made from time to time and at times which do not coincide with regular meetings of the Town Council;

NOW THEREFORE BE IT RESOLVED, that the Chief Financial Officer be and hereby is authorized to invest and reinvest said funds in the Current Account and Water and Sewer Operating Accounts without the need of a formal resolution of Council for each investment or turn-over of funds, provided that investments are made in accordance with the recommendations of the Finance Committee of Council.

Cecilia Covino, RMC/CMC

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 28-23

DESIGNATION OF NEWSPAPERS TO
RECEIVE OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq., requires that public entities designate newspapers for the receipt of notices of public meetings; and

WHEREAS, the Open Public Meetings Act provides that one of the newspapers designated to receive such notices shall be an official newspaper of the public entity, if one has been designated as such; and

WHEREAS, the Town of Clinton has not designated an official newspaper; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, that the following newspapers and websites are hereby designated as newspapers to receive notices required under the Open Public Meetings Act for 2023:

1. Hunterdon Review
2. Hunterdon County Democrat
3. Courier-News
4. The Star Ledger
5. NJ.com

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 29-23

ESTABLISHING INTEREST RATES

WHEREAS, N.J.S.A. 54:4-67 et seq., permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

NOW THERE FORE, BE IT RESOLVED, by the Mayor and Council of the Town of Clinton, that the rate of interest on unpaid taxes and other municipal charges shall be eight percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day (including the date payment was due) following the date upon which the same became payable; and

BE IT FURTHER RESOLVED, that the rate of interest on unpaid water and sewer bills shall be eight percent per annum up to One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any bill is made within thirty (30) calendar days following the billing date; and

BE IT FURTHER RESOLVED, that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the tax collector shall also collect a penalty of six (6) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

Cecilia Covino, RMC/CMC
Municipal Clerk

DATED: January 3, 2023

TOWN OF CLINTON
RESOLUTION # 30-23

RESOLVED, that the Town of Clinton Common Council will meet on the second and fourth Wednesdays of each month, said meetings to be held in the Council Chambers in the Municipal Building, 43 Leigh Street following a State of Emergency. Until that time, meetings will be held through the use of streaming services and other online meeting platforms according to N.J.S.A. 10:4-8 (b). These scheduled meetings, beginning at 7:30 p m, are as follows:

YEAR 2023

January	11 25	July	12 26
February	8 22	August	9 23
March	8 22	September	13 27
April	12 26	October	11 25
May	10 24	November	8 22
June	14 28	December	13 27

TOWN OF CLINTON

RESOLUTION #31-23

AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND

WHEREAS, N.J.S.A. 40A:5-17.1 provides that the governing body of a municipality may authorize by resolution a municipal employee to process, without further action on the part of the governing body, the cancellation of any property tax refund or delinquency of less than \$5.00,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Town of Clinton that Kathy Olsen, Certified Tax Collector, be authorized to process the cancellation of any property tax refund or delinquency of less than \$5.00.

Cecilia Covino, RMC/CMC
Municipal Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION #32-23

2023 TEMPORARY BUDGET RESOLUTION

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2023; and

WHEREAS, the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of **\$4,830,123.72 for the Current Budget**, and **\$2,478,596.00 for the Water Utility Budget**, and **\$2,124,756.21 for the Sewer Utility Budget**; and

WHEREAS, 26.25% of the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2022 budget is the sum of **\$1,267,907.48 for the Current Budget**, and **\$650,631.45 for the Water Utility Budget**, and **\$557,748.50 for the Sewer Utility Budget**;

WHEREAS, the Mayor and Council have created a Solid Waste Utility and the Current Budget has been reduced by **\$80,000.00**, a temporary budget of **\$80,000.00 has been created for the Solid Waste Utility Budget**;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

<u>CURRENT ACCOUNT</u>	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
Mayor & Council	\$ 4,590.00	\$ 4,000.00
Communications		2,000.00
Municipal Clerk	30,000.00	10,000.00
Financial Administration	23,000.00	5,960.00
Assessment of Taxes	13,672.00	1,000.00
Revenue Administration	12,000.00	5,000.00
Legal Services		15,000.00
Engineering Services		5,000.00
Land Use Board	7,000.00	2,000.00

2.

<u>CURRENT ACCOUNT</u>	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
Environmental Commission	\$	\$ 250.00
Fire Prevention	6,000.00	500.00
Police	420,000.00	55,000.00
Historic Commission		250.00
Emergency Management	7,000.00	1,000.00
Streets & Roads	38,000.00	40,070.00
Shade Tree Commission		2,500.00
Solid Waste Collection		10,000.00
Buildings & Grounds	22,000.00	15,000.00
Community Center		1,000.00
Safety Administration		250.00
Vehicle Maintenance		23,000.00
Recycling	1,700.00	5,000.00
Board of Health	1,400.00	500.00
Recreation Services		630.00
Maintenance of Parks		1,875.00
Construction Officials	20,000.00	1,500.00
Housing/Rental Officer	7,000.00	
Gasoline		25,000.00
Natural Gas		8,000.00
Electricity		16,000.00
Telephone		5,000.00
Street Lighting		10,000.00
Water		464.00
Fire Hydrant Rental		8,000.00
Solid Waste Disposal Costs		15,000.00
Social Security		39,496.48
Unemployment Insurance		2,500.00
General Liability Insurance		85,000.00
Workers Comp Insurance		45,000.00
Employee Health Insurance		136,000.00
Affordable Housing		200.00
Municipal Court		50,600.00
TOTALS	\$ 613,362.00	\$ 654,545.48
Debt Service		
Bond Interest		\$ 15,685.00

3.

	<u>SALARIES & WAGES</u>	<u>OTHER EXPENSES</u>
WATER UTILITY	\$ 270,000.00	360,131.45
Social Security		20,000.00
Unemployment Insurance		500.00
TOTALS	<u>\$ 270,000.00</u>	<u>\$ 380,631.45</u>
Debt Service		
NJEIF Principal		\$ 142,356.51
NJEIF Interest		\$ 78,448.17
Bond Interest		\$ 102,476.25
SEWER UTILITY	\$ 220,000.00	\$ 322,448.50
Social Security		15,000.00
Unemployment Insurance		300.00
TOTALS	<u>\$ 220,000.00</u>	<u>\$ 337,748.50</u>
Debt Service		
NJEIF Principal		\$ 25,000.00
NJEIF Interest		\$ 5,681.88
Bond Interest		\$ 20,625.00
SOLID WASTE UTILITY	\$ 2,000.00	\$ 77,600.00
Social Security		300.00
Unemployment Insurance		100.00
TOTALS	<u>\$ 2,000.00</u>	<u>\$ 78,000.00</u>

MAYOR JANICE KOVACH

Dated: January 3, 2023

Passed and Approved:

Town Clerk

TOWN OF CLINTON

RESOLUTION #33-23

2023 SALARY RESOLUTION

BE IT ORDAINED by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2023:

<u>POSITION</u>	<u>SALARY</u>
Mayor	5,610.00
Council Members	5,100.00
Town Clerk	93,849.02 Ceil
Assessment Search Officer	1,517.96 Ceil
Collector of Taxes	10,428.75 Kathy
Deputy Tax Collector	18,263.20 Joy
Tax Search Officer	1,488.76 Joy
Tax Assessor	27,520.10 Fran
Assistant to Tax Assessor	8,086.39 Louise
Collector of Water Rents	65,665.39 Nancy
Collector of Solid Waste Utility	5,000.00 Nancy
Chief Financial Officer	66,719.99 Kathy
Deputy Treasurer	19,899.49 Joy
Treasurer of Water Utility	32,065.04 Kathy
Finance Assistant #1	35,895.78 Joy
Finance Assistant #2	27,149.64 Allison
Secretary to Land Use Board	19,456.37 Allison
Secretary to Board of Health	2,733.74 Ceil
Registrar of Vital Statistics	2,733.74 Ceil
Public Works/Business Administrator	144,819.24 Rich
Superintendent of Water Department	99,827.95 Art
Superintendent of Wastewater Treatment Plant	103,796.54 Bob N.
Laboratory Supervisor/Manager	60,000.00 Brian
Public Works/Water Department Foreman	33.55 Steve
Wastewater Treatment Plant Foreman	30.00 Eli
Chief of Police	164,250.05* Cory

2.

School Crossing Guard	20.00-25.00
Clerical	19.00/Hr. Chris
Emergency Management Coordinator	9,124.50 Cory
Emergency Management Administrative Assistant	1,900.35 Matt Miller
Building Sub-Code Official	5,430.78 Dan Niro
Fire Sub-Code Official	2,575.00 Tracy W.
Fire Inspector	2,575.00 Tracy W.
Plumbing Sub-Code Official	10,323.77 Dan Niro
Construction Control Official	30,671.17 Allison
Zoning Officer	9,938.01* Allison
Fire Prevention Officer	19,471.83 Jack
Code Enforcement/Housing Officer	13,862.63 Allison
Housing Officer Assistant	6,492.01 Joy
Electric Sub-Code Official	7,210.00 Pete B.
Construction Official	8,532.51 Dan Niro
Building Inspector	2,704.17 Dan Niro
Janitor – Municipal Buildings	19.00 Matt G.
Mileage	Per IRS Regulations

The foregoing resolution shall take effect immediately upon passage and publication thereof according to law.

MAYOR JANICE KOVACH

Passed and Approved:

Town Clerk

*Salary includes shared services agreements.

TOWN OF CLINTON

RESOLUTION #34-23

2023 SALARY RESOLUTION

BE IT ORDAINED by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2023:

<u>POSITION</u>	<u>SALARY</u>
Public Works Employee #1	\$28.94/Hr.-Hoffman
Public Works Employee #2	24.65/Hr.-Gonzalez*
Public Works Employee #3	22.62/Hr.-Monthony
Public Works Employee #4	22.25/Hr.-Cerca, V.
Public Works Employee #5	22.25/Hr.-Duarte
Public Works Employee #6	22.25/Hr.-Maszczak
Public Works Employee #7	22.25/Hr.-Hoser
Public Works Employee #8	22.25/Hr.-Dysart, J.
Public Works Employee #9	22.25/Hr.-Cerca, S.
Public Works Employee #10	22.25/Hr.-Sudnik.
Stand-by Pay	10.00/Hr.
Crew Chief*	5,000.00/Yr.

The foregoing resolution shall take effect immediately upon passage and publication thereof according to law.

MAYOR JANICE KOVACH

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION #35-23

2023 SALARY RESOLUTION

BE IT ORDAINED by the Mayor and Town Council of the Town of Clinton in the County of Hunterdon and State of New Jersey as follows:

That the following position titles within the Town of Clinton in the County of Hunterdon, the respective salaries or compensation set forth below are hereby fixed as the maximum amounts to be paid for the year 2023:

<u>POSITION</u>	<u>2023 SALARY</u>
Sergeant	125,226.28
Patrolman-First Class	114,886.49
Patrolman-Second Class	108,979.33
Patrolman-Third Class	103,072.13
Patrolman-Fourth Class	97,164.94
Patrolman-Fifth Class	91,257.74
Patrolman-Sixth Class	85,350.54
Patrolman-Seventh Class	79,443.34
Patrolman-Eighth Class	73,536.15
Patrolman-Ninth Class	67,628.96
Patrolman-Tenth Class	61,721.76
Patrolman-Eleventh Class	55,814.56
Recruit	49,907.37

The foregoing resolution shall take effect immediately upon passage and publication thereof according to law.

MAYOR JANICE KOVACH

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION #36-23

AUTHORIZATION TO SIGN CHECKS FOR MAILING OF UTILITY BILLS

WHEREAS, the Water and Sewer Utilities prepare the bills for mailing during the first week of the month and in order to mail the bills, a check must be issued to the Postmaster, Flemington, for the postage and

WHEREAS, the first Council meeting is held on the second Wednesday of the month when bills are approved for payment and the delay in mailing the utility bills will impact receipts of the Water and Sewer Utility.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton that the Chief Financial Officer be authorized to issue a check payable to the Postmaster, Town of Clinton for the amount of postage needed for mailing of the utility bills, and

BE IT FURTHER RESOLVED that the Mayor be authorized to sign said check providing that the voucher for said payment be included on the bill list for approval at the next Council Meeting.

Cecilia Covino, RMC/CMC
Municipal Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 37-23

AUTHORIZING THE MUNICIPAL CLERK OF THE TOWN OF CLINTON
TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$100.00

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Town of Clinton, and

WHEREAS, it is the desire of the Mayor and Council that said fund be continued under the direction of the Municipal Clerk;

NOW, THEREFORE, BE IT RESOLVED, on this 3rd day of January 2023 by the Mayor and Council of the Town of Clinton, New Jersey, that the following Petty Cash Fund be established:

Municipal Clerk, Cecilia Covino, \$100.00

The Municipal Clerk, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation

Mayor Janice Kovach

Cecilia Covino, Municipal Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 38-23

AUTHORIZING THE POLICE CHIEF OF THE TOWN OF CLINTON TO
MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$250.00

WHEREAS N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Town of Clinton, and

WHEREAS it is the desire of the Mayor and Council that said fund be continued under the director of the Police Chief;

NOW, THEREFORE, BE IT RESOLVED, on this 3rd day of January 2023 by the Mayor and Council of the Town of Clinton, New Jersey, that the following Petty Cash Fund be established:

Police Chief, Cory Kubinak, \$250.00

The Police Chief, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation.

Mayor Janice Kovach

Adopted:

Cecilia Covino, RMC/CMC
Town Clerk

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 39-23

APPROVED VENDORS FOR A WATER or SEWER EMERGENCY

WHEREAS, the Town of Clinton Water and/ or Sewer Utility experiences various emergencies such as water main breaks, pump and motor failures; and

WHEREAS, when such emergencies occur, time is of the essence to make repairs in an expedient manner so as not to affect the health and welfare of their customers; and

WHEREAS the Town of Clinton Water and/or Sewer Utility has utilized the following vendors for their services in the past, and would like to call upon them in an emergency:

Samuel Stothoff Company
Rowe Electric
Penn Bower Construction
Kusant Electric
Pumping Services
Coyne Chemical

WHEREAS, if any of the vendors listed above are not available, the Town of Clinton Water and / or Sewer Utility, will search for a vendor that can provide the service required at the time of the emergency.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Town of Clinton approve the use of the above listed vendors during an emergency situation.

Mayor Janice Kovach

DATED: January 3, 2023

TOWN OF CLINTON

RESOLUTION # 40-23

ANIMAL CONTROL OFFICER

WHEREAS, it is required of municipalities to have a licensed and insured Animal Control Officer serve the Town; and

WHEREAS, Laura Roerig, ACO, provides professional, humane and cost effective animal control services and employs certified staff members; and

WHEREAS, Ms. Roerig has vehicles equipped with professional and emergency supplies and are capable of handling all animal problems and emergencies; and

WHEREAS, the Clinton Police Department will be in charge of receiving all calls of stray animals and complaints and will be in direct contact with Ms. Roerig and

WHEREAS, Ms. Roerig will charge the Town a flat fee of \$300.00 per month; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Clinton, that Laura Roerig be retained as the Animal Control Officer for the Town of Clinton

Cecilia Covino, RMC/CMC
Municipal Clerk

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION #41-23

RESOLUTION AUTHORIZING THE PROFESSIONAL
SERVICES CONTRACT WITH NADER HOUSE OF DESIGN

WHEREAS, the Town Council of the Town of Clinton has a need to contract the services of an Architect as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Nader House of Design has submitted a proposal indicating they will provide the above referenced services at the rates listed in their fee schedule for 2023; and

WHEREAS, Nader House of Design has completed and submitted a Business Entity Disclosure Certification which certifies that Nader has not made any reportable contributions to a political or candidate committee in the Town of Clinton in the previous one year, and that the contract will prohibit the architect from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer will certify to the Town Clerk the availability of funds on an as-needed basis at the time when the Town needs the services provided by Nader House of Design; and

WHEREAS, the Chief Financial Officer has certified to the Town Clerk that funds are available from the General Capital Budget, Ordinance 21-28 and Ordinance 21-26

NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Clinton to enter into a contract with Nader House of Design as described herein; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Chief Financial Officer and Nader House of Design.

Janice Kovach, Mayor

Dated: January 3, 2023

TOWN OF CLINTON

RESOLUTION #42-23

CHECK SIGNING AUTHORIZATION

WHEREAS, from time to time the Mayor is unavailable to sign checks, and

WHEREAS, it is necessary that an additional person be authorized to sign checks in the absence of the Mayor so that bills can be paid in a timely manner,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Clinton, that in the absence of the Mayor, Councilwoman Megan Johnson, be authorized to sign checks.

Cecilia Covino, RMC/CMC
Town Clerk

DATED: January 3, 2023

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT
RESOLUTION #9-23
2023 Fund Year

WHEREAS, THE Town of Clinton (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Town of Clinton and State of New Jersey, as follows:

1. The Town of Clinton (Local Unit) hereby appoints Caroline Conboy its Risk Management Consultant.
2. The Town of Clinton Business Administrator, Richard Phelan (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year **2023** in the form attached hereto.

Name of Entity: Town of Clinton

Attest:

Cecilia Covino, RMC/CMC

Mayor, Janice Kovach

Certification

I, Cecilia Covino, Clerk of the Town of Clinton, County of Hunterdon, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on January 3, 2023.

Cecilia Covino, RMC/CMC
Municipal Clerk

Witness my hand and seal of the Town of Clinton on this day, January 3, 2023.

STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

2023 Fund Year

THIS AGREEMENT entered into this 3rd day of January 2023, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, the Town of Clinton ("MEMBER") and Caroline Conboy ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.

- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claim settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND'S Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER'S assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND'S assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other

than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

1. The term of this Agreement shall be from **January 1, 2023** to **January 1, 2024**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
2. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
3. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
Risk Management Consultant

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____

STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER

RESOLUTION #10-23

2023 Fund year

WHEREAS, THE Town of Clinton_(hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Town of Clinton (Local Unit) that Richard Phelan (*entity's elected official or employee*) is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2023**; and

BE IT FURTHER RESOLVED that _Cecilia Covino_(second elected official or employee) is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2023**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Town of Clinton

ATTEST:

Clerk

By: _____

Print Name: _____

Title: _____

This Resolution agreed to the 3rd day of January 2023 , by a vote of:

_____Affirmative _____Abstain _____Negative _____Absent



Let Statewide Insurance Fund better serve you by reaching the right people in your Entity. Please provide information for the individuals we should contact regarding the following Statewide Insurance Fund membership benefits:

Entity Name

Primary Contact **The Primary Contact is the main point of contact for communication from**

Primary Contact Name

Primary Contact Professional Title

Primary Contact Phone

Primary Contact Email Address

Fund Commissioner **The Fund Commissioner is the person who represents members for official Fund business and is appointed by the member's governing body via resolution.**

Fund Commissioner Name

Fund Commissioner Email

Alternate Fund Commissioner **The Alternate Fund Commissioner is the backup for the Fund Commissioner governing body, appointed via resolution by the governing**

Alternate Fund Commissioner Name

Alternate Fund Commissioner Email

Billing Contact **The Billing Contact will receive**

Billing Contact Name

Billing Contact Professional Title

Billing Contact Phone

Billing Contact Email Address

Claim Contact **The Claim Contact receives claims related**

Claim Contact Name

Claim Contact Professional Title

Claim Contact Phone

Claim Contact Email Address

IT Contact **The IT Contact receives IT related correspondence and is breach**

IT Contact Name

If Vendor, IT Vendor Company Name

IT Contact Phone

IT Contact Email Address

TOWN OF CLINTON

RESOLUTION #19-23

AUTHORIZING THE MUNICIPAL COURT OF THE TOWN OF CLINTON
TO ENGAGE A MUNICIPAL COURT JUDGE

WHEREAS the Town of Clinton, Hunterdon County, New Jersey, has entered into an inter-local municipal services agreement for the creation of a shared municipal court with the Township of Clinton; and

WHEREAS this court will be known as the Municipal Court of the Town of Clinton; and

WHEREAS the Municipal Court requires the services of a Municipal Court Judge for the Calendar year 2023; and

WHEREAS the Municipal Court of the Town of Clinton has authorized to appoint the person named herein as the Court Judge.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Clinton, Hunterdon County, New Jersey, hereby ratifies the Appointment of Eric M. Perkins as the Certified Court Judge of the Municipal Court of the Town of Clinton for a three year appointment expiring 2025.

Janice Kovach, Mayor

ATTEST:

Cecilia Covino, RMC/CMC
Municipal Clerk

DATED: January 3, 2023

TOWN OF CLINTON
RE-ORGANIZATION MEETING
JANUARY 3, 2023
6:00 P.M..

CALL TO ORDER & FLAG SALUTE

ROLL CALL

STATEMENT OF ADEQUATE NOTICE

SWEARING IN OF COUNCILWOMAN MARY "MOLLY" PADMOS

SWEARING IN OF COUNCILMAN ROSS TRAPHAGEN

MAYOR'S COMMENTS

PUBLIC COMMENTS

RESOLUTIONS:

1. RESOLUTION APPOINTING MUNICIPAL ATTORNEY: Gebhardt & Kiefer
2. RESOLUTION APPOINTING MUNICIPAL ENGINEER: Van Cleef Engineering
3. RESOLUTION APPOINTING ALTERNATE TOWN ENGINEER: Suburban Consulting Engineers, Inc.
4. RESOLUTION APPOINTING WATER CONSULTING ENGINEER: Suburban Consulting Engineers, Inc.
5. RESOLUTION APPOINTING SEWER ENGINEER: Suburban Consulting Engineers, Inc.
6. RESOLUTION APPOINTING SEWER CONSULTING ENGINEER: Suburban Consulting Engineers, Inc.
7. RESOLUTION APPOINTING ALTERNATE SEWER ENGINEER: Van Cleef Engineering
8. RESOLUTION APPOINTING ALTERNATE WATER ENGINEER: Van Cleef Engineering
9. RESOLUTION APPOINTING STATEWIDE INSURANCE FUND COMMISSIONER: Richard Phelan,
Cecilia Covino -alternate
10. RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT: Brown and Brown
11. RESOLUTION APPOINTING MUNICIPAL INSURANCE AGENT: Brown and Brown
12. RESOLUTION APPOINTING BOND COUNSEL: McManimon & Scotland
13. RESOLUTION APPOINTING MUNICIPAL AUDITOR: Suplee, Clooney, and Company
14. RESOLUTION APPOINTING MUNICIPAL PLANNER: Kyle & McManus Associates LLC
15. RESOLUTION APPOINTING TOWN ARBORIST: Spanner Shrubs & Trees
- 16 – 18. RESOLUTIONS FOR THE TOWN OF CLINTON COURT:
 16. Court Administrator Kimberly Marino
 17. Prosecutor Katharine Errickson
Alternate Prosecutor Jordan Rickards
 18. Public Defender Scott Mitzner
Alternate Public Defender Anthony RotunnoNote: Municipal Court Judge Erik M. Perkins – Exp. 2024

19. RESOLUTION FOR CHECK SIGNING AUTHORIZATION
20. RESOLUTION AUTHORIZING CHECKS BEING ISSUED TO NJ MOTOR VEHICLES COMMISSION
21. RESOLUTION FOR APPOINTMENT OF MUNICIPAL OFFICIALS
22. RESOLUTION FOR APPOINTMENT OF BOARD, COMMITTEE & COMMISSION MEMBERS
23. COUNCIL APPOINTMENTS
24. RESOLUTION AUTHORIZING MUNICIPAL ATTORNEY and TAX ASSESSOR TO FILE CORRECTIVE APPEALS
25. RESOLUTION FOR REDEMPTION CALCULATIONS FEE
26. RESOLUTION APPROVING BANK DEPOSITORIES
27. RESOLUTION FOR INVESTMENTS
28. RESOLUTION FOR OFFICIAL NEWSPAPERS
29. RESOLUTION FOR INTEREST RATES
30. RESOLUTION SETTING 2023 COUNCIL MEETING DATES
31. RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL/REFUND
32. RESOLUTION FOR 2023 TEMPORARY BUDGET
- 33-35. RESOLUTIONS FOR 2023 SALARIES:
 33. NON-CONTRACTUAL
 34. TEAMSTERS
 35. POLICE
36. RESOLUTION AUTHORIZING SIGNING CHECKS FOR MAILING OF UTILITY BILLS
37. RESOLUTION TO MAINTAIN PETTY CASH FUND FOR THE MUNICIPAL CLERK
38. RESOLUTION TO MAINTAIN PETTY CASH FUND FOR THE POLICE CHIEF
39. RESOLUTION TO USE APPROVED VENDORS DURING WATER EMERGENCY
40. RESOLUTION APPOINTING ANIMAL CONTROL OFFICER, Laura Roerig, ACO
41. RESOLUTION AUTHORIZING CONTRACT WITH ARCHITECT – Nader House of Design
42. RESOLUTION FOR CHECK SIGNING AUTHORIZATION

PAYMENT OF BILLS

ANNOUNCEMENTS -

ADJOURNMENT

Happy New Year 2023!

RESOLUTIONS will not be read in their entirety. They have been posted on the Town Bulletin Board and copies have been made available to the press.