

**TOWN OF CLINTON SHADE TREE COMMISSION  
AGENDA**

JANUARY 16, 2020  
7:30 P.M.

CALL TO ORDER  
FLAG SALUTE  
ATTENDANCE  
STATEMENT OF ADEQUATE NOTICE

- 1) WELCOME AND INTRODUCTIONS FOR ROSS TRAPHAGEN, OUR NEW COUNCIL LIAISON
- 2) APPROVAL OF MINUTES: 12/2/19
- 3) OPEN MEETING FOR PUBLIC COMMENTS
- 4) COUNCIL LIAISON REPORT
  - a) Status of Budget Request for 2020
- 5) CORRESPONDENCE
  - a) Email from Steve Kalleser resigning from the Commission
  - b) Email from Michael Martini (Brian McDonald's replacement) stating that our CFMP was approved. He will send formal letter after sign-off
  - c) Order form for saplings
  - d) Email from Michael Martini formalizing approval of Management Plan
  - e) Request from resident on Georges Place Ext. for tree removal (not town property)
- 6) OLD BUSINESS
  - a) Community Forestry Management Plan Status
    - i) Review and formal Vote to Adopt Plan
    - ii) Discussion of Goals for 2020
      - Celebrate Arbor Day
      - File Tree City USA Application
      - File Annual Accomplishment Report
      - Develop strategy for managing remaining ash trees in parks and streets in the town
      - Apply for grant to treat ash trees and apply first treatment
      - Perform annual tree hazard inspection
      - Review training needs and fulfill CEUs
      - Gain CORE certification for at least one other member
      - Plant 5-7 trees
      - Prepare four articles for town newsletter
      - Develop on line reporting form for tree planting requests and maintenance issues
      - Create greater social media presence
      - Develop a more systematic schedule for tree pruning whereby we divide the town into three districts and handle one third of the town each year on a rotating basis
  - b) CEUs (On-going)

- c) Tree City USA Application (Due 12/31/19; Filed 12/29/19)
- d) Annual Report (Due Feb. 15)
- e) Rejoin NJ Shade Tree Federation (Sent 12/19/19)

7) NEW BUSINESS

- a) Arbor Day
  - i) Decide on date and location
  - ii) Reach out to school
  - iii) Order saplings
- b) Inspections, Takedowns, Other Tree Issues
  - i) Schedule date for town walk-through
  - ii) Schedule section of town for maintenance
  - iii) Discuss locations for plantings
- c) Article for Next Newsletter (Due March 1)
- d) Open position of Commission
- e) Web Site Info
  - i) Online form set up on Clinton Town web site
  - ii) What other info should we provide?

8) REMINDER: NEXT MEETING THU/FEB 20 AT 7:30 PM

9) ADJOURNMENT